



LITTLE FREE LIBRARIES FAQ

WHAT IS A LITTLE FREE LIBRARY?

A Little Free Library is a “take a book, return a book” free book exchange. They come in many shapes and sizes, but the most common version is a small wooden box of books. Anyone may take a book or bring a book to share.

WHAT DO I NEED TO KNOW BEFORE INSTALLING A LITTLE FREE LIBRARY?

Given that Little Free Libraries are small by design (thus, the name “Little”) and are similar to other ornamental lawn décor and fencing, they generally do not require a building permit. However, please check with the Planning Department if you have questions. Careful thought should be given to the placement of a Little Free Library and they should comply with the following:

- Please check with your Home Owners Association (HOA) for any HOA restrictions, covenants or other requirements
- Locate your property line to ensure placement within your property boundaries
- Call for utility locates (dial 811 or visit <http://colorado811.org>) to ensure there are no conflicts with gas, electric or other utilities
- Location outside of easements is recommended as improvements within easements may require future removal to allow access to the easement
- The design and location of your Little Free Library should not block drainage patterns
- Installation shall not occur within or overhang any public right-of-way (streets, sidewalks, etc.) or interfere with Post Office boxes
- Ensure installation does not obstruct vehicular, bicycle or pedestrian traffic, either physically, or by a person utilizing the Little Free Library
- Do not obstruct access aisles or paths utilized by persons in wheelchairs or for ADA accessibility
- Enclosures should be small in size and arranged such that no person or child is able to enter
- Libraries should be anchored to the ground or otherwise securely attached to something having a permanent location on the ground
- The property owner is responsible for the upkeep of the library. Books should be contained within the library and not overflow around the structure.
- Please contact the Town of Windsor Planning Department with any questions

