



Town Board Special Meeting

May 16, 2022 - 5:30 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

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MINUTES

A. CALL TO ORDER

1. Roll Call

Mayor Pro Tem Bennett called the meeting to order at 5:35 p.m.

Present: Mayor Paul Rennemeyer - absent
Mayor Pro Tem Ken Bennett
Scott Charpentier
Barry Wilson - absent
Julie Cline
Victor Tallon
Jason Hallett

Also Present: Shane Hale, Town Manager
Ian McCargar, Town Attorney
Jess Humphries, Administrative Services Director
Kurtis Cunningham, Public Policy & Administration Intern
John Thornhill, Community Development Director
Eric Lucas, Public Services Director
Tara Fotsch, Deputy Director of PRC
Brian Rowe, Acting Deputy Director of Public Works
Dean Moyer, Finance Director
Ben Bodiker, Visual Media Coordinator
Karen Frawley, Town Clerk

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Town Board Member Charpentier moved to approve the agenda as presented, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Charpentier, Bennett, Cline, Tallon, Hallett; Nays - None; Motion Passed.

B. BOARD DISCUSSION

1. Benchmarking in Public Services - K. Cunningham, Public Policy & Administration Intern
During the last quarter of 2021, the Public Services Department began to develop internal benchmarks in an effort to improve the quality and efficiency of each department. Through a partnership with CSU, the Town Manager was able to bring on a graduate student who among many assignments provided research and assistance to Town staff regarding their benchmarking efforts.

2. Future Meetings Agenda

C. EXECUTIVE SESSION

1. An executive session pursuant to Colorado Revised Statutes Section 24-6-402 (4) (a)

concerning the purchase, acquisition, lease, transfer, or sale of any real, personal or other property interest, and no members of the Town Board have any personal interests in such purchase, acquisition, lease transfer, or sale; available property. (Shane Hale, Town Manager)

Town Board Member Cline moved to Enter into an executive session pursuant to Colorado Revised Statutes § 24-6-402 (4)(a) concerning the purchase, acquisition, lease, transfer, or sale of any real personal or other property interest, and no members of the Town Board have any personal interests in such purchase, acquisition, lease transfer, or sale; available property, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Charpentier, Bennett, Cline, Tallon, Hallett; Nays - None; Motion Passed.

Upon a motion duly made, the Town Board entered into an Executive Session at 6:00 p.m.

Upon a motion duly made, the Town Board returned to the Special Meeting at 6:42 p.m.

The Executive Session was closed and the Town board returned to the Special Meeting.

Upon returning to the Special Meeting, Mayor Pro Tem Bennett advised that if any participants in the Executive Session believe the session contained any substantial discussion of any matters not included in the motion to convene the Executive Session, or believed any improper action occurred during the session in violation of the Open Meetings Law; such concerns should now be stated. Hearing none, the Special Meeting resumed at 6:42 p.m.

D. ADJOURN

Town Board Member Tallon moved to adjourn, Board Member Cline seconded the motion. Roll call on the vote resulted as follows; Yeas - Charpentier, Bennett, Cline, Tallon, Hallett; Motion Passed.

Upon a motion duly made, the meeting was adjourned at 6:42 p.m.



Karen Frawley, Town Clerk