



TOWN BOARD REGULAR MEETING

May 9, 2022 - 7:00 PM
Town Board Chambers,
301 Walnut Street, Windsor, CO 80550

MINUTES

A. CALL TO ORDER

Mayor Rennemeyer called the meeting to order at 7:16 p.m.

1. Roll call

Mayor Paul Rennemeyer
Mayor Pro Tem Ken Bennett - absent
Scott Charpentier
Barry Wilson
Julie Cline
Victor Tallon
Jason Hallett

Also Present:

Shane Hale, Town Manager
Ian McCargar, Town Attorney
Scott Ballstadt, Planning Director
Dean Moyer, Finance Director
Omar Herrera, Deputy Director of Engineering
Aaron Lopez, Police Commander
Joe Gaona, IT Manager
Sandra Mezzetti, Senior Planner
Ben Bodiker, Visual Media Coordinator
Karen Frawley, Town Clerk

2. Pledge of Allegiance

Mayor Rennemeyer asked Town Board Member Hallett to lead the Pledge of Allegiance.

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Town Board Member Tallon moved to approve the agenda as presented, Town Board Member Hallett seconded the motion. Roll call on the vote resulted as follows; Yeas - Charpentier, Cline, Rennemeyer, Hallett, Tallon, Wilson; Motion Passed.

4. Proclamation

- Mental Health Month
- Historic Preservation Month
- Water Conservation Month

Mayor Rennemeyer read each of the proclamations out loud.

5. Board Liaison Reports

- Town Board Member Charpentier - Chamber of Commerce, Clearview Library Board

Town Board Member Charpentier reported that the Clearview Library Board is going strong both financially and publically. The planning is still moving forward on the new building.

Town Board Member Charpentier reported that the Windsor Chamber of Commerce is still going strong. There have been a lot of questions being answered regarding the building height modification that Town Board approved at the last meeting. The Chamber is still averaging about twelve new businesses a month. Women of Windsor event was sold out and went very well. This week is the celebration of economic development week and an event will be held at the after-hours party at Mash Lab.

- Town Board Member Wilson - Planning Commission, Larimer County Behavioral Health Policy Council

Town Board Member Wilson reported that the Planning Commission reviewed the Library Conditional Use Permit that will be on the agenda later today.

Behavioral Health Policy Committee Update from May 2, 2022 Monthly Meeting

Barry Wilson represents Windsor and is the Chair of the Behavior Health Policy Council.

Highlights:

- Mental Health Awareness Month
- The BHS facility “topping out” ceremony will take place on May 13th.
- The County Commissioners allocated some money towards phase two of the behavioral health campus which may be accelerated to address some pressing needs in the community with youth.
The Governor visited on Wednesday, May 4th regarding potential
- ARPA funding, one of which is the phase 2 acceleration of the Behavioral Health Initiative. This involves adding an adolescent care facility to the Behavioral Health Campus. The Larimer County 2021
- Annual Report is completed and available:
<https://www.larimer.org/behavioralhealth/2020-annual-report> Impact Fund grant cycle application window opens on June 1st

Impact Fund Grantee Virtual Tours:

Sarah McKeen from Boys & Girls Clubs of Larimer County presented a virtual tour of her agency’s work by sharing this presentation. Sarah then answered Council member’s questions.

Catherine Carabetta, Brent Carmack, and Nick Duarte, from the Fort Collins Museum of Discovery presented a virtual tour of their Museum, highlighting their efforts to host the Mental Health Matters exhibit. Catherine, Brent, and Nick then answered Council member’s questions.

Harrison Swift and TJ Cruz from Northern Colorado Veterans Resource Center presented a virtual tour of their agency's work by sharing this presentation. Harrison and TJ then answered Council member's questions.

- Mayor Pro Tem Bennett – Water and Sewer Board, 34, and I-25 Coalition's, Windsor Arts Commission

Mayor Pro Tem Bennett was absent from the meeting and will provide an update at the next meeting.

- Town Board Member Cline – Tree Board, Poudre River Trail Corridor Authority, Historic Preservation Commission

Town Board Member Cline reported that the Tree Board has not met since the last provided update.

Town Board Member Cline reported that the Historic Preservation Commission has not met since the last provided update.

Town Board Member Cline reported that the Poudre River Trail Corridor Authority met last Thursday and provided an update on the search for the new executive director position. Also discussed was the Trail-a-thon which will start June 1st and the library will assist with handing out packets. Also discussed was the Trail ambassador program and meeting with the volunteer who wants to help with the ambassador program. The new trishaw has not been order yet due to an order that was in conjunction with Bolder falling through.

- Town Board Member Tallon - Parks, Recreation and Culture Advisory Board, Great Western Trail Authority

Town Board Member Tallon reported that he was not able to make either meeting so no update to provide at this time.

- Town Board Member Hallett - Windsor Housing Authority, Windsor Severance Fire District

Town Board Member Hallett reported that there is nothing to report right now, but will be introducing himself at the next scheduled meetings.

- Mayor Rennemeyer - Downtown Development Authority, North Front Range MPO

Mayor Rennemeyer reported that the Downtown Development Authority has not had a meeting since the last provided update.

Mayor Rennemeyer reported that the North Front Range MPO took care of some housekeeping items. Mayor Rennemeyer opened the meeting to Mr. Herrera for a summary of projects discussed at the meeting.

6. Public Invited to be Heard

Mayor Rennemeyer opened the meeting up for public comment, to which there was none.

B. CONSENT CALENDAR

1. Minutes of the April 25, 2022 Town Board Regular Meeting - K. Frawley, Town Clerk
2. Report of Bills April 2022
3. Resolution No. 2022-25 - A Resolution Approving and Adopting the 2022 Windsor Police Department Fee Schedule, for the Town of Windsor, Colorado - A. Lopez, Police Commander
See attached memo

Town Board Member Wilson moved to approve the consent calendar as written, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Charpentier, Cline, Rennemeyer, Hallett, Tallon, Wilson; Motion Passed.

C. BOARD ACTION

1. Public Hearing - Conditional Use Permit for a temporary storage container - Clearview Library District (720 3rd Street) - Ann Kling, Clearview Library District, applicant

The applicant, Clearview Library District, located at 720 3rd Street, is requesting a Conditional Use Permit (CUP) to allow one temporary storage container in the SF-1 zone district until such time the library relocates to a new location. A conditional use permit is required because the proposed use is not specifically included as a permitted use or a permitted accessory use in the SF-1 zone district per Section 16-1-40(c) of the Town of Windsor Municipal Code.

Board Member Cline moved to open the public hearing, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Charpentier, Cline, Rennemeyer, Hallett, Tallon, Wilson; Motion Passed.

Town Board Member Wilson read a statement "Mayor Rennemeyer, for the record I would like to point out that in my capacity as Town Board liaison to the Planning Commission, I was present at the Planning Commission meeting during which this matter was previously discussed. I wish to state that my participation in the Planning Commission proceeding has in no way influenced me in my capacity as a Town Board member this evening. I will make my decision and cast my vote this evening based solely on the evidence presented during this public hearing."

Discussion ensued between Town Board and staff.

Mayor Rennemeyer opened the meeting up for public comment, to which there was none.

Town Board Member Tallon moved to close the public hearing, Board Member Cline seconded the motion. Roll call on the vote resulted as follows; Yeas - Charpentier, Cline, Rennemeyer, Hallett, Tallon, Wilson; Motion Passed.

2. Conditional Use Permit for a temporary storage container - Clearview Library District (720 3rd Street) - Ann Kling, Clearview Library District, applicant
See material presented in the public hearing.

Town Board Member Wilson moved to approve the conditional use permit for a temporary storage container, Town Board Member Hallett seconded the motion. Roll call on the vote resulted as follows; Yeas - Charpentier, Cline, Rennemeyer, Hallett, Tallon, Wilson; Motion Passed.

3. Ordinance No. 2022-1648 - An Ordinance Amending Chapter 19, Article 1 of the Windsor Municipal Code with Respect to Special Districts, and Making Modifications to the Town of Windsor Special District Model Service Plan in Accordance Therewith

This Ordinance incorporates approved revisions to Chapter 19, Article I of the Windsor Municipal Code. The changes include improved District governmental transparency, fiscal responsibility and administration. These matters were discussed in detail during the Town Board Work Session held on April 11, 2022. Town Board instructed counsel to make the approved changes and bring them back for formal adoption.

Discussion ensued between Town Board and staff.

Town Board Member Tallon moved to approve Ordinance No. 2022-1648, Town Board Member Wilson seconded the motion. Roll call on the vote resulted as follows; Yeas - Charpentier, Cline, Rennemeyer, Hallett, Tallon, Wilson; Motion Passed.

4. Ordinance No. 2022-1649 - An Ordinance Amending Certain Portions of the Windsor Municipal Code Amending Article IV, Chapter 1, and Article III, Chapter 8, Concerning Surcharges and Towing Hearing Requirements

Recent legislative changes and growth of the town has led to increased service demands of staff. The increased service demands of staff are not reflected in the current surcharge model. Additionally, the prior surcharge for the Meth Remediation Fund has not been used, but could, if it were simply a remediation fund not limited only to Methamphetamine.

Discussion ensued between Town Board and staff.

Town Board Member Tallon moved to approve Ordinance No. 2022-1649, Town Board Member Hallett seconded the motion. Roll call on the vote resulted as follows; Yeas - Charpentier, Cline, Rennemeyer, Hallett, Tallon, Wilson; Motion Passed.

D. COMMUNICATIONS

1. Communications from Town Attorney
2. Communications from Town Staff

Per Mr. Moyer, the March 2022 financial report is included in the packet, the Town is off to a good start.

Per Commander Lopez, this week is a big week in law enforcement. This past Friday, several members of the department attended the State Fallen Officer memorial in Golden to commemorate all of those who made the ultimate sacrifice in the line of duty included Windsor Officer Ty Powell. National Police Week is coming up next week and Chief Klimek and Officer Powell's surviving family will be in Washington DC to celebrate the national service for Fallen Officers. On the 19th Weld County will hold its memorial for fallen officers in Greeley as well. Lastly, all four cadets have passed their post certification exams and are certifiable as police officers and will have their formal graduation from the academy on the 14th at Aims in Windsor.

a. Financial Report March 2022 - D. Moyer, Director of Finance

3. Communications from Town Manager

Per Mr. Hale, the monthly board report was included in the packet.

4. Communications from Town Board

Mayor Rennemeyer reminded the public about Coffee with the Mayor on Friday as well as Pints with Paul held at 408 Exchange on Wednesday.

E. EXECUTIVE SESSION

1. An executive session pursuant to Colorado Revised Statutes § 24-6-402 (4)(e)(I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with respect to broadband infrastructure. (Shane Hale, Town Manager)

Town Board Member Wilson moved to Enter into an executive session pursuant to Colorado Revised Statutes § 24-6-402 (4)(e)(I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with respect to broadband infrastructure, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Charpentier, Cline, Rennemeyer, Hallett, Tallon, Wilson; Motion Passed.

Upon a motion duly made, the Town Board entered into an Executive Session at 8:11 p.m.

Upon a motion duly made, the Town Board returned to the Regular Meeting at 8:58 p.m.

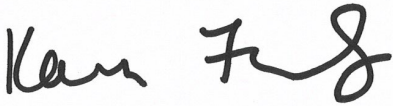
The Executive Session was closed and the Town Board returned to the Regular Meeting.

Upon returning to the Regular Meeting, Mayor Rennemeyer advised that if any participants in the Executive Session believed the session contained any substantial discussion of any matters not included in the motion to convene the Executive Session, or believed any improper action occurred during the Session in violation of the Open Meetings Law; such concerns should now be stated. Hearing none, the Regular Meeting resumed at 8:58 p.m.

F. ADJOURN

Town Board Member Tallon moved to adjourn, Board Member Cline seconded the motion. Roll call on the vote resulted as follows; Yeas - Charpentier, Cline, Rennemeyer, Hallett, Tallon, Wilson; Motion Passed.

Upon a motion duly made, the meeting was adjourned at 8:58 p.m.

A handwritten signature in black ink, appearing to read "Karen Frawley". The signature is written in a cursive style with a large, stylized initial "K".

Karen Frawley, Town Clerk