



TOWN BOARD REGULAR MEETING

March 28, 2022 - 7:00 PM

Town Board Chambers,
301 Walnut Street, Windsor, CO 80550

MINUTES

A. CALL TO ORDER

Mayor Rennemeyer called the meeting to order at 7:09 p.m.

1. Roll call

Mayor Paul Rennemeyer
Mayor Pro Tem Ken Bennett
Scott Charpentier
Barry Wilson
Julie Cline
Victor Tallon
David Sislowski - Absent

Also Present:

Shane Hale, Town Manager
Ian McCargar, Town Attorney
Eric Lucas, Public Services Director
John Thornhill, Community Development Director
Rick Klimek, Chief of Police
Scott Ballstadt, Planning Director
Tara Fotsch, Deputy Director of PRC
Kim Emil, Assistant Town Attorney
Kim Overholt, Communications Manager
Carlin Malone, Chief Planner
Wade Willis, Open Space and Trails Manager
Sandy Mezzetti, Senior Planner
Doug Roth, Civil Engineer
Ben Bodiker, Visual Media Coordinator
Karen Frawley, Town Clerk

2. Pledge of Allegiance

Mayor Rennemeyer asked Town Board Member Wilson to lead the Pledge of Allegiance.

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Board Member Cline moved to approve the agenda as presented, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Bennett, Charpentier, Cline, Rennemeyer, Tallon, Wilson; Motion Passed.

4. Board Liaison Reports

- Town Board Member Charpentier - Chamber of Commerce, Clearview Library Board

Town Board Member Charpentier reported that the Clearview Library Board has not met since the last provided update.

Town Board Member Charpentier reported that the Chamber of Commerce has completed the strategic plan. There are currently three hundred sixty-six members who are active members of the Chamber. The Chamber has completed drafting its ethics and whistleblower policies. The Chamber held its first WOW (women of Windsor) gala which was a sold-out event.

- Town Board Member Wilson - Planning Commission, Larimer County Behavioral Health Policy Council

Town Board Member Wilson reported that the Planning Commission approved the Trevenna Annexation which will be on the agenda tonight. They also changed their bylaws to allow for remote participation in the meetings when needed.

Town Board Member Wilson reported that Larimer County Behavioral Health Policy Council has not met since the last provided update.

- Mayor Pro Tem Bennett – Water and Sewer Board, 34, and I-25 Coalition's, Windsor Arts Commission

Mayor Pro Tem Bennett reported that the Water and Sewer Board has not met since the last provided update.

Mayor Pro Tem Bennett reported that the US 34 and I-25 Coalition's have not met since the last provided update.

Mayor Pro Tem Bennett reported that the Windsor Arts Commission approved the bylaws, approved the officers, and started a discussion on an outdoor community art project.

- Town Board Member Cline – Tree Board, Poudre River Trail Corridor Authority, Historic Preservation Commission

Town Board Member Cline reported that the Tree Board met and staff provided a presentation on water. Discussions regarding Arbor Day programs were held as well as discussions regarding the winners of the poster contest.

Town Board Member Cline reported that the Historic Preservation Commission has not met since the last provided update.

Town Board Member Cline reported that the Poudre River Trail Corridor Authority has not met since the last provided update. The Poudre River Trail Corridor Authority is gearing up for the trail-a-thon which will be held June through August.

- Town Board Member Tallon - Parks, Recreation and Culture Advisory Board, Great Western Trail Authority

Town Board Member Tallon reported that both boards have not met since the last provided update.

- Town Board Member Sislowksi - Windsor Housing Authority, Windsor Severance Fire District

Town Board Member Sislowksi was absent, no report was provided.

- Mayor Rennemeyer - Downtown Development Authority, North Front Range MPO

Mayor Rennemeyer reported that the North Front Range MPO has not met since the last provided update.

Mayor Rennemeyer reported that the Downtown Development Authority took action on a Resolution for budget, as well as approval of a façade improvement grant.

5. Public Invited to be Heard

Mayor Rennemeyer opened the meeting up for public comment, to which there was none.

B. CONSENT CALENDAR

1. Minutes of the March 14, 2022 Town Board Regular Meeting - K. Frawley, Town Clerk

Town Board Member Wilson moved to approve the consent calendar as presented, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Bennett, Charpentier, Cline, Rennemeyer, Tallon, Wilson; Motion Passed.

C. BOARD ACTION

1. Public Hearing - Ordinance No. 2022-1646 - An Ordinance Approving the Trevenna Annexation to the Town of Windsor, establishment of zoning - John Donaldson (WNDSR15, LLC), owner and applicant / Kristin Turner (TB Group), applicant's representative

The applicant, Mr. John Donaldson, represented by Ms. Kristin Turner of TB Group (Birdsall Group) has submitted:

- A petition to annex approximately 86.54 acres to the Town of Windsor and establish zoning as Single Family Residential (SF-2) zone district.

The subject property is located on the northeast corner of North15th Street the Jacoby Road alignment, southwest of the Great Western Railway.

The Land Use Plan of the 2016 Comprehensive Plan designates this property as Single Family Residential, consistent with the proposed zoning.

Town Board Member Tallon moved to open the public hearing, Board Member Cline seconded the motion. Roll call on the vote resulted as follows; Yeas - Bennett, Charpentier, Cline, Rennemeyer, Tallon, Wilson; Motion Passed.

Discussion ensued between Town Board and staff.

Mayor Rennemeyer opened the meeting up for public comment.

Ralph Townsend at 1069 Grand Avenue addressed the Board regarding concerns about traffic increasing with the annexation and requesting that a four-way stop be considered at 11th and Grand to be considered during the building phase.

John Neal at 1072 Grand Avenue addressed the Board about the same concerns as Mr. Townsend and voiced that he would prefer for the housing type to be SF1, not SF2. Mr. Neal would appreciate considering a roundabout at the far end of 11th.

Mike McFadden at 33664 CR 15 addressed the Board about how much the sidewalk and bike lane will move toward their property. Staff stated that without a development plan, it is hard to determine at this time.

Town Board Member Tallon moved to close the public hearing, Board Member Cline seconded the motion. Roll call on the vote resulted as follows; Yeas - Bennett, Charpentier, Cline, Rennemeyer, Tallon, Wilson; Motion Passed.

2. Resolution No. 2022-15 - A Resolution Making Certain Findings of Fact Pursuant to Section 31-12-110 C.R.S., Concerning the Trevenna Annexation to the Town of Windsor – John Donaldson (WNDSR15, LLC), owner and applicant / Kristin Turner (TB Group), applicant's representative

Please see the previous information presented at public hearing.

Town Board Member Tallon moved to approve Resolution No. 2022-15, Board Member Cline seconded the motion. Roll call on the vote resulted as follows; Yeas - Bennett, Charpentier, Cline, Rennemeyer, Tallon, Wilson; Motion Passed.

3. Ordinance No. 2022-1646 - An Ordinance Approving the Trevenna Annexation to the Town of Windsor and establishment of zoning - John Donaldson (WNDSR15, LLC), owner and applicant / Kristin Turner (TB Group), applicant's representative

Please see the previous information presented at the public hearing.

Town Board Member Tallon moved to approve Ordinance No. 2022-1646, Town Board Member Wilson seconded the motion. Roll call on the vote resulted as follows; Yeas - Bennett, Charpentier, Cline, Rennemeyer, Tallon, Wilson; Motion Passed.

4. Resolution No. 2022-16 A Resolution Approving the Town of Windsor 2022 Open Space and Trails Strategic Plan

The Open Space and Trails Strategic Draft Plan was presented at the February 14th Town Board Work Session by Logan Simpson Design and PROS Consulting. Since then the plan was posted on the Project Connect platform with a survey asking if the plan vision and goals, open space recommendations and trails prioritization accurately reflect the community's vision.

Discussion ensued between Town Board and staff.

Mayor Pro Tem Bennett moved to approve Resolution No. 2022-16, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Bennett, Charpentier, Cline, Rennemeyer, Tallon, Wilson; Motion Passed.

5. Ordinance No. 2022 - 1647 - An Ordinance Repealing Chapter 11, Article VIII, In Its Entirety, and Also Repealing and Replacing Chapter 10, Article IX of the Windsor Municipal Code Regarding Regulations Applicable to Conduct of Persons in Town-Owned Parks, Open Space, and Trails in the Town of Windsor, Colorado

In recent years, the Town has experienced exponential growth and with that staff has seen the use of Windsor parks, open spaces and trails increase dramatically. In an effort to help ensure users continued enjoyment, staff reviewed our current ordinances related to use of our public resources found within our parks, open spaces and trails and identified a need to ensure we have the appropriate tools available to preserve and protect our parks, trails and open space resources.

Town Board Member Wilson moved to approve Ordinance No.2022-1647, Board Member Cline seconded the motion. Roll call on the vote resulted as follows; Yeas - Bennett, Charpentier, Cline, Rennemeyer, Tallon, Wilson; Motion Passed.

D. COMMUNICATIONS

1. Communications from Town Attorney

Per Mr. McCargar, there will be an executive session this evening and the entire agenda item in full will need to be recited.

2. Communications from Town Staff

Per Chief Klimek, April 9th Windsor will host the Polar Plunge and 5K run. Sargeant Shainline has tendered his notice of retirement effective April 22nd.

Per Mr. Ballstadt, congratulations to Sandy Mezzetti on moving into the roll of Senior Planner to replace Paul Hornbeck.

- a. Windsor Police Department February 2022 Statistical Report

3. Communications from Town Manager

Per Mr. Hale, Thursday will be the parking study open house at Windsor Severance Fire District station 1 from 5:30 to 7:00 pm.

4. Communications from Town Board

Town Board Member Cline reminded the public that the election is currently happening and to vote if in a district that is on the ballot.

Mayor Rennemeyer reminded the public about Pints with Paul happening on April 13th at the Windsor Mill Tavern from 4:30 - 6:30 pm. Mayor Rennemeyer also reminded the public about Coffee with the Mayor happening

E. EXECUTIVE SESSION

1. An executive session pursuant to Colorado Revised Statutes Section 24-6- (4) (a) concerning the purchase, acquisition, lease, transfer, or sale of any real, personal or other property interest, and no members of the Town Board have any personal interests in such purchase, acquisition, lease transfer, or sale (available land) (Shane Hale, Town Manager; Ian D. McCargar, Town Attorney)

Mayor Pro Tem Bennett moved to Enter into an executive session pursuant to Colorado Revised Statutes section 24-6-402(4)(a) concerning the purchase, acquisition, lease, transfer, or sale of any real, personal or other property interest, and no members of the Town Board have any personal interests in such purchase, acquisition, lease transfer, or sale (available land), Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Bennett, Charpentier, Cline, Rennemeyer, Tallon, Wilson; Motion Passed.

Upon a motion duly made, the Town Board entered into an Executive Session at 8:20 p.m.

Upon a motion duly made, the Town Board returned to the Regular Meeting at 9:09 p.m.

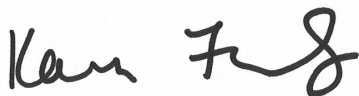
The Executive Session was closed and the Town Board returned to the Regular Meeting.

Upon returning to the Regular Meeting, Mayor Rennemeyer advised that if any participants in the Executive Session believed the session contained any substantial discussion of any matters not included in the motion to convene the Executive Session, or believed any improper action occurred during the Session in violation of the Open Meetings Law; such concerns should now be stated. Hearing none, the Regular Meeting resumed at 9:09 p.m.

F. ADJOURN

Town Board Member Tallon moved to adjourn, Mayor Pro Tem Bennett seconded the motion. Roll call on the vote resulted as follows; Yeas - Bennett, Charpentier, Cline, Rennemeyer, Tallon, Wilson; Motion Passed.

Upon a motion duly made, the meeting was adjourned at 9:09 p.m.



Karen Frawley, Town Clerk