



TOWN BOARD REGULAR MEETING

January 24, 2022 - 7:00 PM
Town Board Chambers,
301 Walnut Street, Windsor, CO 80550

MINUTES

A. CALL TO ORDER

Mayor Rennemeyer called the meeting to order at 7:10 p.m.

1. Roll call

Mayor Paul Rennemeyer
Mayor Pro Tem Bennett
Scott Charpentier
Barry Wilson
Julie Cline
Victor Tallon
David Sislowski

Also Present:

Shane Hale, Town Manager
Ian McCargar, Town Attorney
Jess Humphries, Administrative Services Director
Rick Klimek, Police Chief
Stacy Miller, Economic Development Director
Eric Lucas, Public Services Director
Scott Ballstadt, Planning Director
Aaron Lopez, Police Commander
Joe Gaona, Information Technology Manager
McKenzie Paine, Creative Communications
Supervisor
Karen Frawley, Town Clerk

2. Pledge of Allegiance

Mayor Rennemeyer asked Town Board Member Tallon to lead the Pledge of Allegiance.

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Town Board Member Sislowski moved to approve the agenda as presented, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Bennett, Charpentier, Cline, Rennemeyer, Sislowski, Tallon, Wilson; Motion Passed.

4. Board Liaison Reports

- Town Board Member Charpentier - Chamber of Commerce, Clearview Library Board

Town Board Member Charpentier reported that the Clearview Library Board has not met since the last provided update.

Town Board Member Charpentier reported that the Chamber of Commerce has ended 2021 with more members than ever before, and more ribbon cuttings than any previous year. The Chamber renewed Michelle Vance's contract for the upcoming year. Financials for 2021 ended in the black.

- Town Board Member Wilson - Planning Commission, Larimer County Behavioral Health Policy Council

Town Board Member Wilson reported that neither board has met since the last provided update.

- Mayor Pro Tem Bennett – Water and Sewer Board, 34, and I-25 Coalition's, Windsor Arts Commission

Mayor Pro Tem Bennett reported that the Water and Sewer Board has been reviewing the drought management plan.

Mayor Pro Tem Bennett reported that the 34 Coalition is only meeting once a quarter and has not met since the last provided update.

Mayor Pro Tem Bennett reported that the I-25 Coalition will meet next week and will have an update to provide at the next meeting.

Mayor Pro Tem Bennett reported that the Windsor Arts Commission is continuing to work on its by-laws and is doing an excellent job of working through policies and procedures and financials for the Arts Commission.

- Town Board Member Cline – Tree Board, Poudre River Trail Corridor Authority, Historic Preservation Commission

Town Board Member Cline reported that the Tree Board has not met since the last provided update.

Town Board Member Cline reported that the Historical Preservation Commission met while in quarantine, so no update to provide at this time.

Town Board Member Cline reported that the Poudre River Trail Corridor Authority met with the executive search committee and there are four candidates that were selected for a preliminary interview for the executive director opening.

- Town Board Member Tallon - Parks, Recreation and Culture Advisory Board, Great Western Trail Authority

Town Board Member Tallon reported that neither board has met since the last provided update.

- Town Board Member Sislowski - Windsor Housing Authority, Windsor Severance Fire District

Town Board Member Sislowski reported that the Windsor Housing Authority looked at their 2021 Financials with the year ending as anticipated. There were a few higher expenses on the ADA remodeling expenses that must be made to various units. There was some revenue loss due to solar panels.

Town Board Member Sislowski reported that Windsor Severance Fire District looked at the final year to date for 2021 revenues were over budget by a little over a half-million dollars and expenses were under budget by a little over a half-million dollars. On the new facility, it has come to the attention that part of their parking apron will be in the shade during winter months and will look at upgrading to a heating system to keep ice from forming. There are some issues with obtaining fleet at this time.

- Mayor Rennemeyer - Downtown Development Authority, North Front Range MPO

Mayor Rennemeyer reported that there has not been a meeting for the North Front Range MPO since the last provided update.

Mayor Rennemeyer reported that the Downtown Development Authority has a State façade grant program for updating the face of buildings. There are three businesses who will be receiving grants this year. The light poles in the through lots are expected to come in next week.

5. Public Invited to be Heard

Mayor Rennemeyer opened the meeting up for public comment, to which there was none.

B. CONSENT CALENDAR

1. Minutes of the January 10, 2022 Town Board Regular Meeting - K. Frawley, Town Clerk

2. Boards and Commissions Appointment - K. Frawley, Town Clerk
During the week of January 18th, Mayor Rennemeyer and Mayor Pro Tem Bennett conducted Board and Commissions interviews for vacant seats on the Downtown Development Authority and the Tree Board. The following individuals are being recommended for appointment.

Downtown Development Authority:
Andrew Higa - Term expiring June 2024

Tree Board:
John Brown - Term expiring September 2024

3. Resolution No. 2022 - 02 A Resolution Approving Submission of an Application by the Town of Windsor Police Department for a Peace Officer Mental Health Support Grant from the Colorado Department of Local Affairs - A. Lopez, Police Commander

The Town Board approved an identical request to apply for a state grant in support of supplementary funding for the WPD peer support program. Consent is being sought to apply for similar funding for 2022.

4. Resolution No. 2022 - 03 A Resolution Approving the Inclusion of Sworn Police Officers as Full Participants in the Statewide Fire and Police Pension Association Defined Benefit Pension Plan - A. Lopez, Police Commander
In 2021, the Police and Human Resources Departments conducted a review of the Police Pension Plan provided FPPA (Fire and Police Pension Association).

Included with this research were surveys of staff as well as information sessions which were made available to all members. Following this process, a recommendation was made to transition from the FPPA Social Security Supplement Plan to the FPPA Statewide Defined Benefit Plan. The final proposal was presented to the Board during a previous meeting and requires Board action for implementation.

5. Report of Bills December 2021 - D. Moyer, Finance Director

Town Board Member Tallon moved to approve the consent calendar as presented, Board Member Cline seconded the motion. Roll call on the vote resulted as follows; Yeas - Bennett, Charpentier, Cline, Rennemeyer, Sislowski, Tallon, Wilson; Motion Passed.

C. BOARD ACTION

1. Ordinance No. 2022-1642 Amending Certain Portions of Article II, Chapter 18 of the Windsor Municipal Code Concerning Amendments to the International Residential Code Modifying Fire Protection of Floors

The Town adopted the 2018 International Codes with amendments on October 1, 2019. In these amendments were modifications to the International Residential Code (IRC), section R302.13 Fire Protection of floors to align with the same amendments that Larimer County, City of Loveland and City of Fort Collins adopted. The intention was to have a consistent standard for the builders/contractors to make the transition from jurisdiction to jurisdiction simple, with minimal amendment changes.

Mayor Rennemeyer opened the meeting up for public comment., to which there was none.

Town Board Member Sislowski moved to approve Ordinance No. 2022-1642, Mayor Pro Tem Bennett seconded the motion. Roll call on the vote resulted as follows; Yeas - Bennett, Charpentier, Cline, Rennemeyer, Sislowski, Tallon, Wilson; Motion Passed.

D. COMMUNICATIONS

1. Communications from Town Attorney

Per Mr. McCargar, there are two executive sessions on the agenda, and will need both read into the motion.

2. Communications from Town Staff

Per Ms. Frawley, the petition cycle is complete and have two valid petitions submitted for District 2, two valid petitions submitted for District 4, and one valid petition submitted for District 6.

- a. Financial Report November 2021

- b. Windsor Police Department December 2021 Statistical Report

3. Communications from Town Manager

Per Mr. Hale, nothing to add at this time.

4. Communications from Town Board

E. EXECUTIVE SESSION

1. An Executive Session Pursuant to C.R.S. § 24-6-402 (4)(b) to Confer with Special Counsel for the Purposes of Receiving Legal Advice on Specific Legal Questions Concerning Broadband (Brandon Dittman, Esq.)
2. An Executive Session Pursuant to C.R.S. § 24-6-402 (4)(e)(l) for the Purpose of Determining Positions Relative to Matters that may be Subject to Negotiations; Developing Strategy for Negotiations; and Instructing Negotiators with Respect to Broadband (S. Hale, Town Manager, Brandon Dittman, Special Council)

Town Board Member Sislowski moved to enter into an executive session pursuant to C.R.S. § 24-6-402 (4)(b) to confer with special counsel for the purposes of receiving legal advice on specific legal questions concerning broadband as well as enter into an executive session pursuant to C.R.S. § 24-6-402 (4)(e)(l) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with respect to broadband, Mayor Pro Tem Bennett seconded the motion. Roll call on the vote resulted as follows; Yeas - Bennett, Charpentier, Cline, Rennemeyer, Sislowski, Tallon, Wilson; Motion Passed.

Upon a motion duly made, the Town Board entered into an Executive Session at 7:37 p.m.

Upon a motion duly made, the Town Board returned to the Regular Meeting at 9:19 p.m.

The Executive Session was closed and the Town Board returned to the Regular Meeting.

Upon returning to the Regular Meeting, Mayor Rennemeyer advised that if any participants in the Executive Session believed the session contained any substantial discussion of any matters not included in the motion to convene the Executive Session, or believed any improper action occurred during the Session in violation of the Open Meetings Law; such concerns should now be stated. Hearing none, the Regular Meeting resumed at 9:19 p.m.

F. ADJOURN

Town Board Member Sislowski moved to adjourn, Town Board Member Wilson seconded the motion. Roll call on the vote resulted as follows; Yeas - Bennett, Charpentier, Cline, Rennemeyer, Sislowski, Tallon, Wilson; Motion Passed.

Upon a motion duly made, the meeting was adjourned at 9:19 p.m.



Karen Frawley, Town Clerk