



TOWN BOARD REGULAR MEETING

January 10, 2022 - 7:00 PM
Town Board Chambers,
301 Walnut Street, Windsor, CO 80550

MINUTES

A. CALL TO ORDER

Mayor Rennemeyer called the meeting to order at 7:06 p.m.

1. Roll call

Mayor Paul Rennemeyer
Mayor Pro Tem Bennett
Scott Charpentier
Barry Wilson
Julie Cline
Victor Tallon
David Sislowski

Also Present:

Shane Hale, Town Manager
Ian McCargar, Town Attorney
Jess Humphries, Administrative Services Director
Rick Klimek, Police Chief
Stacy Miller, Economic Development Director
Scott Ballstadt, Planning Director
John Thornhill, Community Development Director
Aaron Lopez, Police Commander
McKenzie Paine, Visual Media Coordinator
Karen Frawley, Town Clerk

2. Pledge of Allegiance

Mayor Rennemeyer asked Town Board Member Wilson to lead the Pledge of Allegiance.

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Town Board Member Wilson requested that item C.1 be changed from quasi-judicial action to legislative action.

Town Board Member Wilson moved to approve the agenda as amended, Mayor Pro Tem Bennett seconded the motion. Roll call on the vote resulted as follows; Yeas - Bennett, Charpentier, Cline, Rennemeyer, Sislowski, Tallon, Wilson; Motion Passed.

4. Board Liaison Reports

- Town Board Member Charpentier - Chamber of Commerce, Clearview Library Board

Town Board Member Charpentier reported that neither board have met since the last provided update.

- Town Board Member Wilson - Planning Commission, Larimer County Behavioral Health Policy Council

Town Board Member Wilson reported that the Planning Commission has not met and therefore there is no update at this time.

Town Board Member Wilson reported that the Larimer County Behavioral Health Policy Council (BHPC) meets monthly on the first the Monday of each month. This is the update from the meeting on January 3, 2022. Barry Wilson represents the Town of Windsor on the BHPC and is the Chair of the BHPC.

Every month the BHPC receives presentations from two Impact Fund Grant Recipients:

Healing Warriors Program:

Presenter: Ana Yelen

Presentation: https://docs.google.com/presentation/d/1xWVr3iaFrucPfs8gtl_3-snHZYBytwu4/edit#slide=id.p1

Office Tour: [https://www.zillow.com/view-3d-home/37cab7d2-2dec-497f-aa47-18fac109cef7/?](https://www.zillow.com/view-3d-home/37cab7d2-2dec-497f-aa47-18fac109cef7/?setAttribution=mls&utm_source=email&utm_medium=email&utm_campaign=em-3dtourpublished)

[setAttribution=mls&utm_source=email&utm_medium=email&utm_campaign=em-3dtourpublished](https://www.zillow.com/view-3d-home/37cab7d2-2dec-497f-aa47-18fac109cef7/?setAttribution=mls&utm_source=email&utm_medium=email&utm_campaign=em-3dtourpublished)

PBS Video: [https://www.rmpbs.org/blogs/rocky-mountain-pbs/healing-warriors-program-offers-alternative-](https://www.rmpbs.org/blogs/rocky-mountain-pbs/healing-warriors-program-offers-alternative-therapies/?fbclid=IwAR1S2e_ikW9by0FxDCC93kbh3L03JqNd0AdDBvI6DVpR0jxBjr2n6u5hxR8)

[therapies/?fbclid=IwAR1S2e_ikW9by0FxDCC93kbh3L03JqNd0AdDBvI6DVpR0jxBjr2n6u5hxR8](https://www.rmpbs.org/blogs/rocky-mountain-pbs/healing-warriors-program-offers-alternative-therapies/?fbclid=IwAR1S2e_ikW9by0FxDCC93kbh3L03JqNd0AdDBvI6DVpR0jxBjr2n6u5hxR8)

Website: <https://www.healingwarriorsprogram.org/>

Vision & Mission: We exist to interrupt the factors that lead to Service Member suicides.

Mindset Reps:

Presenter: Taylor Montey

Infosheet: https://drive.google.com/file/d/1qjBFG9HupX7_WbnsHpK9Bdam-1NufPX2/view

Website: <https://mindsetreps.com/>

Mission: A Different Kind of Therapy Mindset Reps is a unique and innovative program that specializes in the combination of exercise, psychotherapy and community to bring about change and healing.

Construction is underway on the new Larimer County Behavioral Health Facility located at the corner of Taft Hill Road and W. Trilby Road in Fort Collins. Learn more about this important project:

<https://www.larimer.org/behavioralhealth/facility>. The project coordinator team will periodically take photos and videos of the construction site via drone and that media will be uploaded to the BHS website.

Behavioral Health Services time capsule dedicated:

<https://www.larimer.org/spotlights/2021/12/17/behavioral-health-services-time-capsule-dedicated>

Added Services in Larimer County:

- Northpoint in Loveland, is opening an adolescent outpatient program and they're working to hire staff now with a planned opening date of January 10th.

- SummitStone Health Partners is making some significant efforts to expand their service array through Garcia House and the Crisis Stabilization Unit by integrating their substance use disorder and mental health disorder care. By doing so they'll have a better continuum of care for folks, serving more individuals and providing more services for those people in the same location.

Resources:

- The BHPC Website for roster, bylaws, meetings, agendas, and minutes: <https://www.larimer.org/boards/behavioral-health-policy-council>
Larimer County Behavioral Health Dashboard: <https://www.larimer.org/behavioralhealth/data>
 - New Larimer County Behavioral Health Facility (planned opening early 2023): <https://www.larimer.org/behavioralhealth/facility>
The BHPC Grants Summary Dashboard: <https://www.larimer.org/behavioralhealth/impactfund-portfolio-review>
 - The Larimer County Behavior Health Services (BHS) Annual Report: <https://www.larimer.org/behavioralhealth/2020-annual-report>
- Mayor Pro Tem Bennett – Water and Sewer Board, 34, and I-25 Coalition's, Windsor Arts Commission

Mayor Pro Tem Bennett reported that the Water and Sewer Board will meet on Wednesday and will take a vote on a recommendation of a drought management plan that will come before the Town Board.

Mayor Pro Tem Bennett reported that the Windsor Arts Commission will meet on Tuesday, January 18th and will be developing their bylaws.

Mayor Pro Tem Bennett reported that the I-25 and US 34 Coalition's both met last week. Both groups held a discussion about the Federal infrastructure money. It is anticipated that the money could be available by February. It is still not clear on rules, guidelines, and procedures for applying for the grants. The Town of Johnstown has put in a request to modify the access control plan on US 34 at County Road 3 and County Road 13.
 - Town Board Member Cline – Tree Board, Poudre River Trail Corridor Authority, Historic Preservation Commission

Town Board Member Cline reported that the Historic Preservation Commission will meet this Wednesday.

Town Board Member Cline reported that the Tree Board has not met since the last meeting.

Town Board Member Cline reported that the Poudre River Trail Corridor Authority met virtually and discussed the executive director position that the search committee is still working on filling. Also discussed was the endowment challenge grant application.

- Town Board Member Tallon - Parks, Recreation and Culture Advisory Board, Great Western Trail Authority

Town Board Member Tallon reported that Parks, Recreation, and Culture did not have a meeting this month.

Town Board Member Tallon reported that the Great Western Trail Authority met on January 6 and discussed the trail report. The Authority will start proceeding with the final mile and a half construction and have it finished this summer.

- Town Board Member Sislowksi - Windsor Housing Authority, Windsor Severance Fire District

Town Board Member Sislowksi reported that both the Windsor Housing Authority and the Windsor Severance Fire District have upcoming meetings, so there is no update to provide at this time.

- Mayor Rennemeyer - Downtown Development Authority, North Front Range MPO

Mayor Rennemeyer reported that the Downtown Development Authority extended the contract with Ayers and Associates to manage the DDA as well as extended the legal service agreement for Liley Law for legal services.

Mayor Rennemeyer reported that the North Front Range MPO heard a report from the Chair which extended the HR committee with respect to the North Front Range MPO adding additional members of that. The Executive Director reported about the 2021 MPO annual report.

5. Public Invited to be Heard

Mayor Rennemeyer opened the meeting up for public comment..

Glenn Smith from 1037 Walnut Street addressed the Town Board regarding the removal of parking in front of the Century III property.

B. CONSENT CALENDAR

1. Minutes of the December 13, 2021 Town Board Regular Meeting - K. Frawley, Town Clerk
2. Minutes of the January 3, 2022 Town Board Special Meeting - K. Frawley, Town Clerk

Mayor Pro Tem Bennett moved to approve the consent calendar as presented, Town Board Member Wilson seconded the motion. Roll call on the vote resulted as follows; Yeas - Bennett, Charpentier, Cline, Rennemeyer, Sislowksi, Tallon, Wilson; Motion Passed.

C. BOARD ACTION

1. Resolution 2022-01 - A Resolution Approving First Amendment to Business Assistance Agreement Regarding The Brands East

The developer of Brands East has requested a two-year extension of time on certain credits and fee waivers that were originally built into the 2017 Brands East Business Assistance Agreement ("2017 Agreement"). The 2017 Agreement set expiration dates on these credits and fee waivers, and the developer has requested two years of additional time to bring development to the Brands East.

Town Board Member Charpentier moved to approve Resolution No. 2022-01, Town Board Member Wilson seconded the motion. Roll call on the vote resulted as follows; Yeas - Bennett, Charpentier, Cline, Rennemeyer, Sislowski, Tallon, Wilson; Motion Passed.

2. Ordinance No. 2021-1641 - An Ordinance Fixing the Compensation of the Municipal Court Judge and Municipal Court Clerk for the Town of Windsor in Compliance With Sections 13-10-107 and 13-10-108, C.R.S., and Section 2-4-90 of the Windsor Municipal Code

The statutes governing qualified municipal courts of record require that the compensation of the Municipal Judge and Office of the Municipal Court Clerk be set by ordinance. This requirement has also been incorporated into the Town's Municipal Code. The Town Board has previously approved the 2022 Annual Budget, within which compensation for the Municipal Judge and Municipal Court Clerk's Office has been fixed. However, in order to comply with the requirements of state law and the Code, an Ordinance approving those appropriations is required.

Mayor Rennemeyer opened the meeting up for public comment., to which there was none.

Mayor Pro Tem Bennett moved to approve Ordinance No. 2021-1641, Board Member Cline seconded the motion. Roll call on the vote resulted as follows; Yeas - Bennett, Charpentier, Cline, Rennemeyer, Sislowski, Tallon, Wilson; Motion Passed.

3. Ordinance No. 2022-1642 Amending Certain Portions of Article II, Chapter 18 of the Windsor Municipal Code Concerning Amendments to the International Residential Code Modifying Fire Protection of Floors

The Town adopted the 2018 International Codes with amendments on October 1, 2019. In these amendments were modifications to the International Residential Code (IRC), section R302.13 Fire Protection of floors to align with the same amendments that Larimer County, City of Loveland and City of Fort Collins adopted. The intention was to have a consistent standard for the builders/contractors to make the transition from jurisdiction to jurisdiction simple, with minimal amendment changes.

Town Board Member Sislowski moved to approve Ordinance No. 2022-1642, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Bennett, Charpentier, Cline, Rennemeyer, Sislowski, Tallon, Wilson; Motion Passed.

D. COMMUNICATIONS

1. Communications from Town Attorney

2. Communications from Town Staff

Per Ms. Frawley, election season is upon us and the petition circulation period is ongoing. Petitions will be due to the Town Clerk's office by 5:00 p.m. on January 24th.

Per Chief Klimek, the Town has extended job offers to four cadets who will be starting the academy on January 17th.

a. Windsor Police Department November 2021 Statistical Report

3. Communications from Town Manager

Per Mr. Hale, the US Treasury did issue final guidelines on ARPA funds and staff is working on ideas on how to make use of the money. The annual party is scheduled for Friday at The Summit.

4. Communications from Town Board

Mayor Rennemeyer reminded the community about the upcoming Pints with Paul event on Wednesday from 4:30 to 6:30 p.m. at Peculiar Ales.

E. ADJOURN

Town Board Member Tallon moved to adjourn, Town Board Member Sislowski seconded the motion. Roll call on the vote resulted as follows; Yeas - Bennett, Charpentier, Cline, Rennemeyer, Sislowski, Tallon, Wilson; Motion Passed.

Upon a motion duly made, the meeting was adjourned at 7:47 p.m.



Karen Frawley, Town Clerk