



## TOWN BOARD REGULAR MEETING

December 13, 2021 - 7:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

### AGENDA

#### A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
4. Board Liaison Reports
  - Town Board Member Charpentier - Chamber of Commerce, Clearview Library Board
  - Town Board Member Wilson - Planning Commission, Larimer County Behavioral Health Policy Council
  - Mayor Pro Tem Bennett – Water and Sewer Board, 34, and I-25 Coalition's, Windsor Arts Commission
  - Town Board Member Cline – Tree Board, Poudre River Trail Corridor Authority, Historic Preservation Commission
  - Town Board Member Tallon - Parks, Recreation and Culture Advisory Board, Great Western Trail Authority
  - Town Board Member Sislowski - Windsor Housing Authority, Windsor Severance Fire District
  - Mayor Rennemeyer - Downtown Development Authority, North Front Range MPO
5. Public Invited to be Heard

*Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.*

*Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Deputy Town Clerk prior to the start of the meeting.*

#### B. CONSENT CALENDAR

1. Minutes of the November 22, 2021 Town Board Regular Meeting - K. Frawley, Town Clerk
2. Minutes of the December 6, 2021 Town Board Special Meeting - K. Frawley, Town Clerk
3. Resolution No. 2021-94 A Resolution Designating a Public Place for the Posting of Notices Concerning Public Meetings - K. Frawley, Town Clerk
4. Resolution No. 2021-95 - A Resolution Reappointing Kimberly A. Emil as Windsor Town Prosecutor Pursuant to the Town of Windsor Home Rule Charter - Ian D. McCargar, Town Attorney
5. Resolution No. 2021-96 - A Resolution Approving the Vacation of Town-Owned Easement Rights in the Great Western Industrial Park Subdivision 12th Filing, and Authorizing the Town Manager to Execute a Quitclaim Deed Evidencing Same - Ian D. McCargar, Town Attorney

6. Resolution No. 2021-98 - A Resolution Approving and Adopting the December 13, 2021 Intergovernmental Agreement Between the Town of Windsor and the Town of Severance with Respect to Recreational Programming and Facility Use - T. Fotsch, Deputy Director of Parks, Recreation and Culture
7. Report of Bills for November 2021 - D. Moyer, Director of Finance
8. Resolution No. 2021-99 - A Resolution of the Windsor Town Board Approving the Accessioning of Items to the Town of Windsor Museum Collection - T. Fotsch, Deputy Director of Parks, Recreation and Culture

C. BOARD ACTION

1. Resolution 2021-100 Recommendation of Approval - Eastman Park Corridor Plan
  - Legislative action
  - Staff Planner, David Eisenbraun, Senior Planner
  - Consultant Presentation; Taylor Plummer, Project Manager
2. Resolution No. 2021-101 - A Resolution Approving the Second Amended and Restated Intergovernmental Agreement Between the Town of Windsor and the Windsor Downtown Development Authority Regarding Continued Town Support of the Windsor Downtown Development Authority
  - Legislative action
  - Staff presentation: Shane Hale, Town Manager
3. Ordinance No. 2021-1635 - An Ordinance Granting a Franchise by the Town of Windsor to Public Service Company of Colorado for the Non-Exclusive Right to Provide, Sell, and Deliver Gas and Electricity to the Town and its Residents Through the Non-Exclusive Reasonable use of Town Streets, Public Utility Easements, and Other Town Property
  - Legislative Action
  - Staff presentation: Brandon Dittman, Special Counsel
4. Resolution No. 2021-102 - A Resolution Approving and Adopting a Memorandum of Understanding Dated October 25, 2021, Between the Town of Windsor and Public Service Company of Colorado with Respect to Certain Matters Affecting Use of Utility Underground Funds
  - Legislative action
  - Staff presentation: Brandon Dittman, Special Counsel
5. Resolution No. 2021-103 - A Resolution Approving the Incentive Agreement for Gotham Greens
  - Legislative action
  - Staff presentation: Stacy Miller, Director of Economic Development
6. Resolution 2021-104 - Initiating Annexation Proceedings for the Trevena Annexation
  - Legislative action
  - Staff Presentation: Paul Hornbeck, Senior Planner
7. Resolution No. 2021-97 A Resolution Approving a Mosquito Management Services Agreement Between the Town of Windsor and Vector Disease Control
  - Legislative action
  - Staff Presentation: Paul Schwindler, Deputy Director of Public Works and Brian Rowe, Public Works Superintendent
8. Resolution No. 2021-105 Authorizing a Modification to the Downtown Corridor Plan with respect to Building Height in a Special Height Exception Area
  - Legislative action
  - Staff Presentation: Scott Ballstadt, Director of Planning
9. Ordinance No. 2021-1641 - An Ordinance Fixing the Compensation of the Municipal Court

Judge and Municipal Court Clerk for the Town of Windsor in Compliance With Sections 13-10-107 and 13-10-108, C.R.S., and Section 2-4-90 of the Windsor Municipal Code

- Legislative action
  - Staff presentation: Ian D. McCargar, Town Attorney
10. Ordinance 2021-1637 - An Ordinance Vacating Portions of Town-Owned Right-Of-Way Within Lot 5 and Lot 6 of the Eagle Crossing Subdivision, Fourth Filing in the Town of Windsor, Colorado
    - Second Reading
    - Legislative action
    - Staff presentation: Paul Hornbeck, Senior Planner
  11. Ordinance No. 2021-1638 - An Ordinance Requiring the Filing of an Affidavit of Intent by Write-In Candidates in Accordance with Section 31-10-306, C.R.S., and, in Conjunction Therewith, Providing for the Cancellation of Municipal Elections Under Certain Circumstances in Accordance with Section 31-10-507, C.R.S.
    - Second Reading
    - Legislative action
    - Staff presentation: Karen Frawley, Town Clerk
  12. Ordinance 2021-1639 An Ordinance Revising the Daily Use and Volume Rates Imposed Upon Persons and Entities Leasing Hydrant Meters From the Town of Windsor
    - Second Reading
    - Legislative action
    - Staff Presentation: Jessica Humphries, Administrative Services Director
  13. Ordinance 2021-1640 An Ordinance Repealing, Amending and Readopting Portions of Article III of Chapter 13 of the Windsor Municipal Code with Respect to Stormwater Basin Fees Imposed by the Town's Stormwater Drainage Utility Enterprise
    - Second Reading
    - Legislative action
    - Staff Presentation: Jessica Humphries, Administrative Services Director

#### D. COMMUNICATIONS

1. Communications from Town Attorney
2. Communications from Town Staff
  - a. Financial Report October 2021
3. Communications from Town Manager
  - a. Monthly Board Report
4. Communications from Town Board

#### E. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.