



TOWN BOARD REGULAR MEETING

November 22, 2021 - 7:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
4. Recognition
 - High Performance Operation Award
5. Board Liaison Reports
 - Town Board Member Charpentier - Chamber of Commerce, Clearview Library Board
 - Town Board Member Wilson - Planning Commission, Larimer County Behavioral Health Policy Council
 - Mayor Pro Tem Bennett – Water and Sewer Board, 34, and I-25 Coalition's, Windsor Arts Commission
 - Town Board Member Cline – Tree Board, Poudre River Trail Corridor Authority, Historic Preservation Commission
 - Town Board Member Tallon - Parks, Recreation and Culture Advisory Board, Great Western Trail Authority
 - Town Board Member Sislowski - Windsor Housing Authority, Windsor Severance Fire District
 - Mayor Rennemeyer - Downtown Development Authority, North Front Range MPO
6. Public Invited to be Heard

Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.

Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Deputy Town Clerk prior to the start of the meeting.

B. CONSENT CALENDAR

1. Minutes of the November 8, 2021 Town Board Regular Meeting - K. Frawley, Town Clerk
2. Minutes of the November 15, 2021 Special Town Board Meeting - K. Frawley, Town Clerk
3. Resolution No. 2021-75 - A Resolution of the Windsor Town Board Approving the Deaccession of Items to the Town of Windsor Museum Collection - T. Fotsch, Deputy Director Parks, Recreation and Culture
4. Resolution No. 2021-76 -A Resolution of the Windsor Town Board Approving the Accession of

Items to the Town of Windsor Museum Collection - T. Fotsch, Deputy Director Parks, Recreation & Culture

5. Resolution No. 2021-77 A Memorandum of Understanding Among Partner Agencies of the North Weld Co-Responder Team ("Co-Responder MOU") - A. Lopez, Police Commander
6. Resolution No. 2021-78 - A Resolution Accepting Maintenance Responsibility for Certain Portions of Westgate Drive in Accordance with the First Amendment to Windsor Villages at Ptarmigan Subdivision Development Agreement - D. Roth, Civil Engineer
7. Resolution No. 2021-79 - A Resolution Pursuant to Section 8.1 (a) of the Windsor Home Rule Charter Reaffirming the Appointment of Shane Hale as Windsor Town Manager - Ian D. McCargar, Town Attorney
8. Resolution No. 2021-80 - A Resolution Pursuant to Section 9.1 (a) of the Windsor Home Rule Charter Reaffirming the Appointment of Ian D. McCargar as Windsor Town Attorney, and Affirming the Terms of Representation - Ian D. McCargar
9. Resolution No. 2021-81 - A Resolution Appointing the Law Firm of Kissinger & Fellman as Special Counsel With Respect to Negotiation and Finalization of an Agreement for Town-Wide Broadband Internet Service - Ian D. McCargar, Town Attorney

C. BOARD ACTION

1. Ordinance No. 2021-1635 - An Ordinance Granting a Franchise by the Town of Windsor to Public Service Company of Colorado for the Non-Exclusive Right to Provide, Sell, and Deliver Gas and Electricity to the Town and its Residents Through the Non-Exclusive Reasonable use of Town Streets, Public Utility Easements, and Other Town Property
 - Legislative Action
 - Staff presentation: Brandon Dittman, Special Counsel
2. Public Hearing - 2022 Budget
 - Legislative Action
 - Staff Presentation: Dean Moyer, Director of Finance
3. Resolution No. 2021-82 A Resolution Summarizing Expenditures and Revenues for Each Fund, and Adopting a Budget for the Town of Windsor, Colorado, for the Calendar Year Beginning on January 1, 2022 and Ending on December 31, 2022, and Appropriating Sums of Money to the Various Funds and Spending Agencies, In the Amount and for the Purpose as Set Forth Below for the 2022 Budget Year.
 - Legislative Action
 - Staff Presentation: Dean Moyer, Director of Finance
4. Resolution No. 2021-83 A Resolution Levying General Property Taxes for the Taxable Year 2021 to Help Defray the Costs of Government for the Town of Windsor, Colorado, for the 2022 Budget Year., Larimer County
 - Legislative Action
 - Staff Presentation: Dean Moyer, Director of Finance
5. Resolution No. 2021-84 -A Resolution Levying General Property Taxes for the Taxable Year 2021 to Help Defray the Costs of Government for the Town of Windsor, Colorado, for the 2022 Budget Year, Weld County
 - Legislative Action
 - Staff Presentation: Dean Moyer, Director of Finance
6. Resolution No. 2021-85 - A Resolution of the Town Board of the Town of Windsor, Colorado, Approving the 2022 Windsor Downtown Development Authority Budget; Making Annual Appropriations for the Windsor Downtown Development Authority for the Fiscal Year Ending December 31, 2022; and Fixing the Mill Levy for the Windsor Downtown Development Authority District for the Fiscal Year Ending December 31, 2022
 - Legislative Action
 - Staff presentation: Shane Hale, Town Manager; Matt Ashby, DDA Executive Director

7. Public Hearing - Ordinance 2021-1637 - An Ordinance Vacating Portions of Town-Owned Right-Of-Way Within Lot 5 and Lot 6 of the Eagle Crossing Subdivision, Fourth Filing in the Town of Windsor, Colorado
 - Legislative Action
 - Staff presentation: Paul Hornbeck, Senior Planner
8. Ordinance 2021-1637 - An Ordinance Vacating Portions of Town-Owned Right-Of-Way Within Lot 5 and Lot 6 of the Eagle Crossing Subdivision, Fourth Filing in the Town of Windsor, Colorado
 - Legislative Action
 - Staff presentation: Paul Hornbeck, Senior Planner
9. Resolution No. 2021-74 A Resolution Approving and Adopting the Amended and Restated Intergovernmental Agreement Regarding the Poudre River Trail Corridor
 - Legislative Action
 - Staff presentation: Wade Willis, Open Space and Trails Manager
10. Resolution No. 2021-86 - A Resolution Reaffirming a Purchase and Sale Agreement By and Between the Town of Windsor and JSCS Farms LLC, for the Sale and Acquisition of Real Property, and Authorizing Town Manager Shane Hale to Take all Steps Necessary for Closing
 - Legislative Action
 - Staff presentation: Ian D. McCargar, Town Attorney; Shane Hale, Town Manager
11. Ordinance No. 2021-1638 - An Ordinance Requiring the Filing of an Affidavit of Intent by Write-In Candidates in Accordance with Section 31-10-306, C.R.S., and, in Conjunction Therewith, Providing for the Cancellation of Municipal Elections Under Certain Circumstances in Accordance with Section 31-10-507, C.R.S.
 - 1st Reading
 - Legislative Action
 - Staff presentation: Karen Frawley, Town Clerk
12. Ordinance 2021-1639 An Ordinance Revising the Daily Use and Volume Rates Imposed Upon Persons and Entities Leasing Hydrant Meters From the Town of Windsor
 - 1st Reading
 - Legislative Action
 - Staff Presentation: Jessica Humphries, Administrative Services Director
13. Ordinance 2021-1640 An Ordinance Repealing, Amending and Readopting Portions of Article III of Chapter 13 of the Windsor Municipal Code with Respect to Stormwater Basin Fees Imposed by the Town's Stormwater Drainage Utility Enterprise
 - 1st Reading
 - Legislative Action
 - Staff Presentation: Jessica Humphries, Administrative Services Director
14. Resolution No 2021-87 A Resolution Establishing Rates for the Town of Windsor Water Service Customers, And Authorizing the Implementation of Such Rates
 - Legislative Action
 - Staff Presentation: Jessica Humphries, Administrative Services Director
15. Resolution No 2021-88 A Resolution Establishing Rates For the Town of Windsor Sanitary Sewer Customers, and Authorizing the Implementation of Such Rates
 - Legislative Action
 - Staff Presentation: Jessica Humphries, Administrative Services Director
16. Resolution No 2021-89 Resolution Establishing Bulk Water Rates for the Town of Windsor
 - Legislative Action
 - Staff Presentation: Jessica Humphries, Administrative Services Director
17. Resolution No 2021-93 A Resolution Approving and Adopting Revisions to the Schedule of

Water Plant Investment Fees Imposed by the Town of Windsor

- Legislative Action
- Staff Presentation: Jessica Humphries, Administrative Services Director

18. Resolution No 2021-90 Land Use Application Fees

- Legislative Action
- Staff Presentation: Carlin Malone, Senior Planner

19. Resolution No 2021-91 Resolution Setting the Town Fee Schedule

- Legislative Action
- Staff Presentation: Jessica Humphries, Administrative Services Director

20. Resolution No. 2021-92 - A Resolution Approving and Adopting an Intergovernmental Agreement Between the Town of Windsor and the Colorado Department of Transportation with Respect to the Maintenance of State Highways within the Town of Windsor

- Legislative Action
- Staff Presentation: Paul Schwindler, Deputy Director of Public Works

D. COMMUNICATIONS

1. Communications from Town Attorney
2. Communications from Town Staff
 - a. Windsor Police Department October 2021 Statistical Report
3. Communications from Town Manager
4. Communications from Town Board

E. EXECUTIVE SESSION

F. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.