



BOARD OF ADJUSTMENT / APPEALS REGULAR MEETING

March 22, 2018 // 7:00 p.m. Town Board Chambers
301 Walnut Street, Windsor, CO 80550

AGENDA

- A. CALL TO ORDER
 - 1. Roll Call
 - 2. Review of Agenda by the Board and Addition of items of New Business to the Agenda for Consideration by the Board
 - 3. Reading of the statement of the documents to be entered into the record:
I enter into the record the Town's Comprehensive Plan, the Town's Zoning Ordinance, the staff report regarding the action items of this hearing, and all of the testimony received at this hearing.
- B. CONSENT CALENDAR
 - 1. Approval of the minutes of the October 26, 2017
- C. BOARD ACTION
 - 1. **This item has been re-scheduled for the April 26, 2018 agenda per applicant's request:** Public Hearing – Variance of Municipal Code Section 16-9-100(a)(4) pertaining to prohibited use of building-mounted illuminated signs within 150 feet of a residential district or development – Highlands Industrial Park Subdivision 1st Filing, Lot 1, Block 4 – Nicole Vatrano, applicant
 - a. Motion to open public hearing to receive evidence and comment regarding the variance request and second
 - b. Presentation of variance request by applicant
 - c. Receipt of any comments from the public regarding the variance request
 - d. Staff report and Recommendation
 - e. Questions and answers to/from BOA members to/from applicant, public, staff, legal counsel
 - f. Motion to close public hearing and second
 - g. Motion on variance and second
 - h. Board discussion
 - i. Board action on variance request
 - 2. Public Hearing – Variance of Municipal Code Section 16-9-100(a)(4) pertaining to prohibited use of building-mounted illuminated signs within 150 feet of a residential district or development – Windsor Town Block 11 – Eric Thompson, applicant; Kailee Harvey, applicant's representative

- a. Motion to open public hearing to receive evidence and comment regarding the variance request and second
 - b. Presentation of variance request by applicant
 - c. Receipt of any comments from the public regarding the variance request
 - d. Staff report and Recommendation
 - e. Questions and answers to/from BOA members to/from applicant, public, staff, legal counsel
 - f. Motion to close public hearing and second
 - g. Motion on variance and second
 - h. Board discussion
 - i. Board action on variance request
3. Public Hearing – Variance of Municipal Code Section 16-21-20(c)(5) pertaining to the maximum square footage of accessory outdoor storage allowable on a lot – Falcon Pointe Subdivision 3rd Filing, Lots 1 and 2 – Amy Tjardes, applicant; Patricia Kroetch, applicant’s representative
- a. Motion to open public hearing to receive evidence and comment regarding the variance request and second
 - b. Presentation of variance request by applicant
 - c. Receipt of any comments from the public regarding the variance request
 - d. Staff report and Recommendation
 - e. Questions and answers to/from BOA members to/from applicant, public, staff, legal counsel
 - f. Motion to close public hearing and second
 - g. Motion on variance and second
 - h. Board discussion
 - i. Board action on variance request
4. Election of officers (chairperson, vice-chair and secretary) for the 2018 calendar year

D. COMMUNICATIONS

1. Communications from the Board Members
2. Communications from staff

E. ADJOURN

STATE LAW DICTATES THAT A FAVORABLE VOTE OF 4 OUT OF 5 MEMBERS OF THE BOARD OF ADJUSTMENT IS REQUIRED TO GRANT ANY VARIANCE.

A SIMPLE MAJORITY VOTE IS NOT SUFFICIENT.

NOTE TO APPLICANTS: This agenda is considered tentative and may be revised at any time prior to the meeting. Applicants are advised to be present at 7:00 p.m. Final agendas will be available at the meeting.

Applicants may discuss the requests and the recommendations with staff during normal business hours of 8:00 a.m. to 5:00 p.m., Monday through Friday, except holidays. For the convenience of the applicants, appointments are recommended.

Upcoming Meeting Dates

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|---------------------------------|-----------|--------------------------------------|
| <u>Thursday, April 26, 2018</u> | 7:00 P.M. | Regular Board of Adjustment Meeting* |
| <u>Thursday, May 24, 2018</u> | 7:00 P.M. | Regular Board of Adjustment Meeting* |
| <u>Thursday, June 28, 2018</u> | 7:00 P.M. | Regular Board of Adjustment Meeting* |
| <u>Thursday, July 26, 2018</u> | 7:00 P.M. | Regular Board of Adjustment Meeting* |

* All regular and special meetings of the Board of Adjustment are subject to the receipt of an item of business to be placed on the meeting agenda.