



TOWN BOARD REGULAR MEETING

July 12, 2021 - 7:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

Please click this URL to join. <https://windsorgov.zoom.us/j/87678547102>

OR join by telephone at (888) 788-0099 or (877) 853-5247

Webinar ID:876 7854 7102

MINUTES

A. CALL TO ORDER

Mayor Rennemeyer called the meeting to order at 7:00 p.m.

1. Roll call

Mayor Paul Rennemeyer
Mayor Pro Tem Ken Bennett
Scott Charpentier
Barry Wilson
Julie Cline
Victor Tallon
David Sislowski

Also Present:

Shane Hale, Town Manager
Ian McCargar, Town Attorney
Rick Klimek, Police Chief
Dean Moyer, Finance Director
Eric Lucas, Public Services Director
John Thornhill, Community Development Director
Kim Emil, Assistant Town Attorney
Stacy Miller, Economic Development Director
Tara Fotsch, Deputy Director of PRC
Scott Ballstadt, Planning Director
McKenzie Payne, Visual Media Coordinator
Trisha Conway, Deputy Town Clerk
Karen Frawley, Town Clerk

2. Pledge of Allegiance

Mayor Rennemeyer asked Town Board Member Charpentier to lead the pledge of allegiance.

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Town Board Member Sislowski moved to approve the agenda as written, Board Member Cline seconded the motion. Roll call on the vote resulted as follows; Yeas - Bennett, Charpentier, Cline, Rennemeyer, Sislowski, Tallon, Wilson; Motion Passed.

4. Proclamation

- Parks and Recreation Month

Mayor Rennemeyer read the proclamation aloud.

5. Board Liaison Reports

- Town Board Member Charpentier - Chamber of Commerce, Clearview Library Board

Town Board Member Charpentier reported that the Chamber of Commerce is averaging around two events a week for new businesses.

Town Board Member Charpentier reported that there is no update on the Library Board as they have not met since the last update that was provided.

- Town Board Member Wilson - Planning Commission, Larimer County Behavioral Health Policy Council

Town Board Member Wilson reported that there is no update for the Planning Commission as the last meeting was cancelled due to a lack of agenda items.

Town Board Member Wilson reported that the Behavioral Health Policy Council heard from 2 Impact Grant recipients:

- Jessica Shannon and Kristen Cochran-Ward from the Health District of Northern Larimer County presented a virtual site visit by presenting an overview of her agency's work and how grant money was utilized to make a difference in our community.

Mission: The mission of the Health District of Northern Larimer County is to enhance the health of our community by providing timely access to basic health services for all Larimer County residents.

Website: <https://www.healthdistrict.org/>

- Tim McLemore from Elderhaus Adult Day Program presented a virtual site visit by presenting an overview of his agency's work and how grant money was utilized to make a difference in our community.

Mission: Elderhaus is a compassionate place for weekday care away from home, with full-day or half-day options. While our name says "elder," our participants are all adults age 18 and older in need of some assistance. Our "haus" is a large one-level hospitality venue in a picturesque setting, with dining, meeting, crafts and exercise facilities. We have provided a productive experience—through activities and community engagement—for participants from Northern Colorado since 1980. Website: <http://elderhaus.org/>

2021 Impact Grants: \$2.5 million will be awarded. Over 50 people attended Grant Workshop Open Houses (a recording is available). The Larimer County Behavior Policy Council is currently accepting applications through Friday, July 30, 2021. Organizations that are interested can visit the Impact Fund Grant Program Applicant Resource Page: <https://www.larimer.org/behavioralhealth/applicant-resource-page>

Resources:

- The BHPC Website for roster, bylaws, meetings, agendas, and minutes:

<https://www.larimer.org/boards/behavioral-health-policy-council>

- Larimer County Behavioral Health Dashboard:

<https://www.larimer.org/behavioralhealth/data>

- New Larimer County Behavioral Health Facility (planned opening early 2023): <https://www.larimer.org/behavioralhealth/facility>

- The BHPC Grants Summary Dashboard:

<https://www.larimer.org/behavioralhealth/impactfund-portfolio-review>

- The Larimer County Behavior Health Services (BHS) Annual Report:

<https://www.larimer.org/behavioralhealth/impactfund-portfolio-review>

- Mayor Pro Tem Bennett – Water and Sewer Board, 34, and I-25 Coalition’s

Mayor Pro Tem Bennett reported that the Water and Sewer Board meeting for next week has been cancelled as there is no immediate pressing issues.

Mayor Pro Tem Bennett reported that the 34 Coalition will meet again in October.

Mayor Pro Tem Bennett reported that the I25 Coalition met last week and there are no significant update at this time.

- Town Board Member Cline – Tree Board, Poudre River Trail Corridor Authority, Historic Preservation Commission

Town Board Member Cline reported that the Historic Preservation Commission will meet Wednesday so no update yet.

Town Board Member Cline reported that the Tree Board's meeting is scheduled for next week.

Town Board Member Cline reported that the Poudre River Trail Corridor Authority will host the Party on the Poudre tentatively scheduled for September 16th from 5:00 to 7:30 p.m. The Board is also working on their presentation that they will be presenting to the Town Board in August.

- Town Board Member Tallon - Parks, Recreation and Culture Advisory Board, Great Western Trail Authority

Town Board Member Tallon reported that he was unable to attend the Parks, Recreation and Culture Advisory Board meeting.

Town Board Member Tallon reported that he was unable to attend the Great Western Trail Authority meeting.

- Town Board Member Sislowski - Windsor Housing Authority, Windsor Severance Fire District

Town Board Member Sislowski reported that the Windsor Housing Authority will meet next week.

Town Board Member Sislowski reported that he was unable to attend the last Windsor Severance Fire District meeting. The Fire District did move forward with purchasing a new fire engine.

- Mayor Rennemeyer - Downtown Development Authority, North Front Range MPO

Mayor Rennemeyer reported that there will be a joint special meeting with the Town Board and Downtown Development Authority on Thursday evening.

Mayor Rennemeyer reported that the North Front Range MPO approved Windsor to receive \$1.2 million to extend County Road 13 North of 392.

6. Public Invited to be Heard

Mayor Rennemeyer opened the meeting up for public comment, to which there was none.

B. CONSENT CALENDAR

1. Minutes of the June 28, 2021 Town Board Regular Meeting - K. Frawley, Town Clerk

2. Report of Bills June 2021 - D. Moyer, Finance Director

3. Resolution No. 2021-39 A Resolution Initiating Annexation Proceedings - Ascent Charter School Annexation - Ascent Charter School, Petitioner - S. Ballstadt, Director of Planning / I. McCargar, Town Attorney

Ascent Charter School has filed a Petition to Annex approximately 14 acres of property adjacent to and east of Larimer County Road 5 (LCR 5) and approximately 1/4 mile north of LCR 32E to the Town.

In accordance with the requirements of the Windsor Municipal Code, this resolution makes certain findings of fact determining substantial compliance with the Colorado Municipal Act of 1965. The Town Board accepts the Petition and initiates the annexation proceedings. Public hearing dates will be set by the Town Board by a separate resolution following Town staff's review of the annexation land use application and a neighborhood meeting.

4. Resolution No. 2021 - 40 A Resolution Adopting and Reaffirming the Larimer County 2021 Multijurisdictional Hazard Mitigation Plan - R. Klimek, Police Chief
The Multi-Hazard Mitigation Plan is a requirement of the Federal Disaster Mitigation Act. The development of a local plan is required in order to maintain eligibility for certain federal disaster assistance and hazard mitigation funding programs. The letter of intent describes the process in detail and there is no hard dollar cost associated with the project only a time commitment to participate in the planning and development of the plan.

Town Board Member Sislowski moved to approve the consent calendar as presented, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Bennett, Charpentier, Cline, Rennemeyer, Sislowski, Tallon, Wilson; Motion Passed.

C. BOARD ACTION

1. Ordinance No. 2021-1625 An Ordinance Amending Section 10-11-10 of the Windsor Municipal Code to Allow the Consumption of Alcoholic Beverages Upon Town-Owned Sidewalks and Alleyways in Conformity With Permits Issued by the Town's Local Liquor Licensing Authority

This Ordinance modifies restrictions built into Ordinance No. 2018-1575 (October 22, 2018), under which Town Board approved consumption of beer and wine in Town parks and open space. The specific restriction is found in Code Section 10-11-10 (a), which prohibited consumption of beer and wine on or in any sidewalk or alley. This Ordinance will allow consumption of alcoholic beverages on and in Town sidewalks and alleys in accordance with permits issued by the Town's Liquor License Authority.

The Ordinance will enable liquor-licensed establishments to expand their service areas into sidewalks and alleyways controlled by the Town. The permit process will be administered by the Planning Department as an initial point of contact, with the Town Clerk's Office taking any additional steps required for liquor-licensed premises.

Per Mr. McCargar, there have been no changes to this ordinance since the first reading.

Mayor Rennemeyer opened the meeting up for public comment, to which there was none.

Mayor Pro Tem Bennett moved to approve ordinance number 2021-1625 on second reading, Town Board Member Sislowski seconded the motion. Roll call on the vote resulted as follows; Yeas - Bennett, Charpentier , Cline, Rennemeyer, Sislowski, Tallon, Wilson; Motion Passed.

D. COMMUNICATIONS

1. Communications from Town Attorney

Per Mr. McCargar, there will be an executive session tonight and reminded the Board that when making the motion, the entire title needs to be read into the record.

2. Communications from Town Staff

Per Mr. Moyer, provided an update on the May financial report.

- a. Finance Report May 2021

3. Communications from Town Manager

Per Mr. Hale, Stacy Miller is being recognized by Biz West's as being a 2021 Woman of Distinction Honoree in the government, energy, and utilities category. This is because along with significant contributions to the field has demonstrated innovation and creativity, civic mindedness, and significant achievements, as well as being a role model. The official event will take place on Thursday, August 26th. The work session next Monday will be held at 5 p.m. at the Windsor High School cafeteria. Thursday there will be a special

meeting with the Downtown Development Authority to discuss the backlots project. For the County Road 13 project, there will be a funding deficit and the Town will approach Timnath and Larimer and Weld Counties about splitting the rest of the cost. Thanks to the Board as well as staff and the Zerby family for the support on the Brycen Zerby playground dedication.

4. Communications from Town Board

Per Mayor Pro Tem Bennett, attended a round table discussion last week with Senator Hickenlooper. He and staff met with six municipalities to determine what the communities need for housing affordability, water and infrastructure, and transportation infrastructure. He believes in the next few weeks, there will be a significant infrastructure bill passed by the Congress.

Per Mayor Rennemeyer, Pints with Paul, a meet and greet will take place at Peculiar Ales from 4:30 to 6:30 p.m. on Wednesday. Friday from 10:00 to 11:00 a.m. is the first Coffee with the Mayor at the Recreation Center. This will be held regularly on the third Friday of the month. Mayor Rennemeyer thanked the Parks and Rec staff for the great 4th of July event they put on again this year.

E. EXECUTIVE SESSION

1. An Executive Session Pursuant to C.R.S. §24-6-402 (4)(e)(I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with respect to certain economic development incentives. Stacy Miller, Director of Economic Development

Mayor Pro Tem Bennett moved to enter into an Executive Session pursuant to C.R.S. 24-6-402(4)(e)(I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with respect to certain economic development incentives., Town Board Member Wilson seconded the motion. Roll call on the vote resulted as follows; Yeas - Bennett, Charpentier , Cline, Rennemeyer, Sislowski, Tallon, Wilson; Motion Passed.

Upon a motion duly made, the Town Board entered into an Executive Session at 7:33 p.m.

Upon a motion duly made, the Town Board returned to the Regular Meeting at 8:21 p.m.

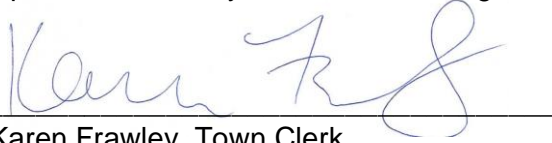
The Executive Session was closed and the Town Board returned to the Regular Meeting.

Upon returning to the Regular Meeting, Mayor Rennemeyer advised that if any participants in the Executive Session believed the session contained any substantial discussion of any matters not included in the motion to convene the Executive Session, or believed any improper action occurred during the Session in violation of the Open Meetings Law; such concerns should now be stated. Hearing none, the Regular Meeting resumed at 8:21 p.m.

F. ADJOURN

Town Board Member Tallon moved to adjourn, Town Board Member Wilson seconded the motion. Roll call on the vote resulted as follows; Yeas - Bennett, Charpentier , Cline, Rennemeyer, Sislowski, Tallon, Wilson; Motion Passed.

Upon a motion duly made, the meeting was adjourned at 8:21 p.m.

A handwritten signature in cursive script, appearing to read "Karen Frawley", is written over a horizontal line.

Karen Frawley, Town Clerk