



LIQUOR LICENSE AUTHORITY SPECIAL MEETING

April 15, 2021 // 10:00 a.m. Via Zoom

Zoom Meeting, Click on the link: <https://windsorgov.zoom.us/j/96717886950>

OR join by phone 888-788-0099 or 877-853-5247 Webinar ID: 967 1788 6950

MINUTES

A. CALL TO ORDER

Hearing Officer Ablao called the meeting to order at 10:00 a.m.

B. ACTION ITEMS

1. **Special Event Permit**

Windsor Chamber of Commerce
421 Main Street
Windsor, CO 80550

Hearing Officer Ablao stated that this is a public hearing for the Special Event permit. Hearing Officer Ablao swore in Ms. Michelle Vance, Executive Director to provide testimony as the applicant of Windsor Chamber of Commerce. The Weld RE-4 teacher appreciation event will be held on May 12, 2021 from 4:00pm – 8:00pm at 100 N. 5th Street, Windsor. Attendees will receive a voucher for food, and alcoholic beverages served from the food tucks, and local breweries including Toast. There is no admission charge for the event, and anticipate 500-700 attendees. The event is free for employed patrons of the Weld RE-4 school district, but patrons are required to register for the event. The event will be capped at 750 attendees, and the fencing has been approved by the local Windsor Police Department for alcohol control. All breweries will be monitoring the alcohol consumption, and everyone over 21 will be I.D, and stamped. The security will be provided by volunteers over the age of 21, and Ms. Vance will be present managing the event. The posting notification sign, and special event permit will be posted at the entrance of the event with one entrance, and one exit that will be monitored by volunteers.

Hearing Officer Ablao swore in Ms. Alexa Spykstra, CRC Recreation Coordinator to provide testimony as the liaison completing the posting requirements. Ms. Spykstra will be attending the event as a liaison, and has attended multiple Town events where alcohol has been served. Ms. Spykstra has not completed her TIPS training, but she can help the applicant.

The Authority finds that the evidence presented at the hearing today, together with the application and the information in the questionnaire that the special event permit requirements have been met. Therefore approves the granting of the license with the following conditions: Submittal of a letter to the Town Clerks office showing the 4:00pm-8:00pm to match the application, and compliance with the state liquor code, rules, regulations and all municipal ordinances and regulations concerning the operation of a liquor licensed special event.

C. COMMUNICATIONS

- None

D. ADJOURN

Having no further business, the hearing was adjourned at 10:21 a.m.

A handwritten signature in black ink, appearing to read "Trisha Conway", is written over a horizontal line.

Trisha Conway, Deputy Town Clerk