



TOWN BOARD SPECIAL MEETING

November 18, 2019 - 4:30 PM

1st Floor Conference Room, 301 Walnut Street, Windsor, CO 80550

MINUTES

A. CALL TO ORDER

Mayor Melendez called the meeting to order at 4:40 p.m.

1. Roll call

Mayor Kristie Melendez
Mayor Pro Tem Ken Bennett
Myles Baker
Barry Wilson
Paul Rennemeyer
Tom Jones
David Sislowski

Also Present:

Shane Hale, Town Manager
Ian McCargar, Town Attorney
Dean Moyer, Director of Finance
Karl Gannon, Budget Analyst
Krystal Eucker, Town Clerk

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Town Board Member Rennemeyer moved to approve the agenda as presented, Town Board Member Wilson seconded the motion. Roll Call on the vote resulted as follows; Yeas - Baker, Bennett, Jones, Melendez, Rennemeyer, Sislowski, Wilson; Motion Passed.

B. BOARD DISCUSSION ITEMS

1. 2020 Budget Final Review

Staff provided a memo to the Board with updated numbers and fund balances. Staff and the Board reviewed the condensed summary.

2. Water Rates Presentation

Stantec provided an overview of three scenarios for water rate increases for 2020. The general consensus of the Board is to go with scenario #2 which would be a 7.5% rate increase at an estimated growth execution of 80%.

3. Storm Drainage Fund Fee Increase

Janine Hegeman reviewed the need for an increase in the Storm Drainage Fund. It is recommended the Monthly Basin User Fee be increased by 1.8% and the New Growth Basin Impact Fee be increased by 1.8%.

C. EXECUTIVE SESSION

1. An executive session pursuant to C.R.S. § 24-6-402 (4)(f)(I) to discuss personnel matters concerning the Town Attorney and Town Manager, under circumstances where neither the Town Attorney nor Town Manager has requested an open meeting.

Town Board Member Rennemeyer moved to go into executive session pursuant to C.R.S. § 24-6-402 (4)(f)(I) to discuss personnel matters concerning the Town Attorney and Town Manager, under circumstances where neither the Town Attorney nor Town Manager has requested an open meeting, Mayor Pro Tem Bennett seconded the motion. Roll Call on the vote resulted as follows; Yeas - Baker, Bennett, Jones, Melendez, Rennemeyer, Sislowski, Wilson; Motion Passed.

Upon a motion duly made, the Town Board returned to the Special Meeting at 8:44 p.m.

The Executive Session was closed and the Town Board returned to the Special Meeting.

Upon returning to the Special Meeting, Mayor Melendez advised that if any participants in the Executive Session believed the session contained any substantial discussion of any matters not included in the motion to convene the Executive Session, or believed any improper action occurred during the Session in violation of the Open Meetings Law; such concerns should now be stated. Hearing none, the Special Meeting resumed at 8:44 p.m.

2. An executive session pursuant to C.R.S. § 24-6-402 (4)(f)(I) to discuss personnel matters concerning the Town Prosecutor, under circumstances where the Town Prosecutor has not requested an open meeting.

Town Board Member Rennemeyer moved to go into executive session pursuant to C.R.S. § 24-6-402 (4)(f)(I) to discuss personnel matters concerning the Town Prosecutor, under circumstances where the Town Prosecutor has not requested an open meeting., Town Board Member Sislowski seconded the motion. Roll Call on the vote resulted as follows; Yeas - Baker, Bennett, Jones, Melendez, Rennemeyer, Sislowski, Wilson; Motion Passed.

Upon a motion duly made, the Town Board returned to the Special Meeting at 9:27 p.m.

The Executive Session was closed and the Town Board returned to the Special Meeting.

Upon returning to the Special Meeting, Mayor Melendez advised that if any participants in the Executive Session believed the session contained any substantial discussion of any matters not included in the motion to convene the Executive Session, or believed any improper action occurred during the Session in violation of the Open Meetings Law; such concerns should now be stated. Hearing none, the Special Meeting resumed at 9:27 p.m.

D. ADJOURN

Town Board Member Rennemeyer moved to to adjourn, Town Board Member Baker seconded the motion. Roll Call on the vote resulted as follows; Yeas - Baker, Bennett, Jones, Melendez, Rennemeyer, Sislowski, Wilson; Motion Passed.

The meeting was adjourned at 9:27 p.m.



Krystal Eucker, Town Clerk