



TOWN BOARD REGULAR MEETING

November 25, 2019 - 7:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
4. Proclamation
 - 2019 Small Business Saturday Proclamation
5. Board Liaison Reports
 - Town Board Member Baker - Tree Board, Historic Preservation Commission
 - Town Board Member Wilson - Parks, Recreation and Culture Advisory Board; Poudre River Trail Corridor
 - Mayor Pro Tem Bennett - Water and Sewer Board
 - Town Board Member Rennemeyer - Chamber of Commerce
 - Town Board Member Jones - Windsor Housing Authority; Great Western Trail Authority
 - Town Board Member Sislowksi - Clearview Library Board; Planning Commission
 - Mayor Melendez - Downtown Development Authority; North Front Range/MPO
6. Public Invited to be Heard

Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.

Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Deputy Town Clerk prior to the start of the meeting.

B. CONSENT CALENDAR

1. Minutes of the September 11, 2019 Special Town Board Meeting, Minutes of the November 4, 2019 Special Town Board Meeting, Minutes of the November 18, 2019 Special Town Board Meeting and Minutes of the October 28, 2019 Regular Town Board Meeting - K. Eucker
2. Resolution No. 2019-72 - A Resolution Approving and Accepting Deeds of Dedication of Rights of Way and Permanent Trail and Open Space Easements Regarding a Portion of the Windsor No. 2 Ditch Trail and SH 392 Roadway Improvements Projects - K. Emil
3. Resolution No. 2019-73 - A Resolution Approving and Ratifying the Clearview Library District's Interview Committee Selections Filling Library Board Vacancies Pursuant to Section 4 of the District's Bylaws - I. McCargar
4. Resolution No. 2019-74 - A Resolution of the Windsor Town Board Approving the De-

Accession of Items from the Windsor Museum Collection - E. Lucas

5. Resolution No. 2019-75 - A Resolution of the Windsor Town Board Approving the Accessioning of Items to the Town of Windsor Museum Collection - E. Lucas
6. Resolution No. 2019-76 - A Resolution Approving Submission of an Application by the Town of Windsor for Energy and Mineral Assistance Grants from the Colorado Department of Local Affairs for the Backlots Alley Improvement Program - S. Hale
7. Resolution No. 2019-77 - A Resolution Approving an Agreement for Extension of Time Between the Town of Windsor and Great Western Industrial Park Ownership Entities With Respect to the Completion of a Secondary Access Road Serving the Great Western Industrial Park - I. McCargar
8. Resolution No. 2019-78 - A Resolution Pursuant to Section 9.1 (A) of the Windsor Home Rule Charter Reaffirming the Appointment of and Amending the Terms of Representation Between the Town of Windsor and Town Attorney Ian D. McCargar - I. McCargar
9. Resolution No. 2019-79 - A Resolution Reaffirming the Appointment of Shane Hale as Windsor Town Manager and Amending the Terms and Conditions of his Employment - I. McCargar
10. Report of Bills October 2019 - D. Moyer

C. BOARD ACTION

1. Outside Agency Funding Request - Skyview School of STEM
 - Staff Presentation: Shane Hale, Town Manager
2. Ordinance No. 2019-1597 - An Ordinance Pursuant to Section 3.1 of the Town of Windsor Home Rule Charter Approving a Revision to the Boundries of Municipal Election Districts within the Town of Windsor, Colorado
 - Second Reading
 - Legislative Action
 - Ian McCargar, Town Attorney
3. Ordinance No. 2019 -1598 – An Ordinance Repealing Subsection (b) of Section 10-11-20 of the Windsor Municipal Code Concerning the Public Consumption of Alcohol within the Public Parks in the Town of Windsor
 - Second Reading
 - Legislative Action
 - Staff Presentation: Eric Lucas, Director of Parks, Recreation & Culture
4. Public Hearing - Conditional Use Grant (CUG) for a Public Utility Installation Including Transmission Lines and Substation - Thornton Farm 24 Property (Avery Substation) - Nicole Korbe, Public Service Company of Colorado, Applicant; and Jennifer Chester, Tetra Tech, Applicant's Representative
 - Quasi-judicial action
 - Staff presentation: Carlin Malone, Chief Planner
5. Conditional Use Grant (CUG) for a Public Utility Installation Including Transmission Lines and Substation - Thornton Farm Annexation (Avery Substation) - Nicole Korbe, Public Service Company of Colorado, Applicant; and Jennifer Chester, Tetra Tech, Applicant's Representative
 - Quasi-judicial
 - Staff presentation: Carlin Malone, Chief Planner
6. Public Hearing – Resolution No. 2019-80 - Final Major Subdivision - Poudre Heights Subdivision 3rd Filing
 - Quasi-Judicial
 - Staff Presentation: Paul Hornbeck, Senior Planner
7. Resolution No 2019-80 - A Resolution Approving the Final Major Subdivision - Poudre Heights Subdivision 3rd Filing

- Quasi-Judicial
 - Staff Presentation: Paul Hornbeck, Senior Planner
8. Resolution No. 2019-81 - A Resolution Approving a Final Site Plan for Poudre Heights Subdivision 3rd Filing
 - Quasi-Judicial
 - Staff Presentation: Paul Hornbeck, Senior Planner
 9. Resolution No. 2019-82 - A Resolution of the Windsor Town Board in Favor of the Efforts of the Windsor Housing Authority in Seeking Financial Support From the Colorado Housing and Finance Authority With Respect to a Senior Housing Project Proposed for a Location Within the Town of Windsor, Colorado, and Specifying the Financial Support Available in Conjunction Therewith
 - Legislative action
 - Staff presentation: Shane Hale, Town Manager
 10. Resolution No. 2019-83 - A Resolution Approving a Settlement Agreement Between the Town of Windsor and the Poudre Tech Metropolitan District with Respect to Raw Water Dedication
 - Legislative Action
 - Staff Presentation: Shane Hale, John Thornhill, Ian D. McCargar
 11. Resolution No. 2019-84 - A Resolution Approving Ultimate Support Systems Incentive Agreement
 - Legislative action
 - Staff presentation: Stacy Miller, Director of Economic Development
 12. Public Hearing 2020 Budget
 - Legislative Action
 - Staff Presentation: Dean Moyer, Director of Finance
 13. Resolution No. 2019-85 - A Resolution Summarizing Expenditures and Revenues for Each Fund, and Adopting a Budget for the Town of Windsor, Colorado, for the Calendar Year Beginning on the First Day of January, 2020 and ending on the last day of December 2020, and Appropriating Sums of Money to the various Funds and Spending Agencies, in the amount and for the purpose as set forth below, for the Town of Windsor, Colorado, for the 2020 Budget Year
 - Legislative Action
 - Staff Presentation: Dean Moyer, Director of Finance
 14. Resolution No. 2019-86 - A Resolution Levying General Property Taxes for the Taxable Year 2019 to help defray the Costs of Government for the Town of Windsor, Colorado, for the 2020 Budget Year, Weld County
 - Legislative Action
 - Staff Presentation: Dean Moyer, Director of Finance
 15. Resolution No. 2019-87 - A Resolution Levying General Property Taxes for the Taxable Year 2019 to help defray the Costs of Government for the Town of Windsor, Colorado, for the 2020 Budget Year, Larimer County
 - Legislative Action
 - Staff Presentation: Dean Moyer, Director of Finance
 16. Resolution No. 2019-88 - A Resolution for Supplemental Appropriation of Funds Appropriated but not Expended in 2019
 - Legislative Action
 - Staff Presentation: Dean Moyer, Director of Finance
 17. Finance Report September 2019
 - Staff Presentation: Dean Moyer, Director of Finance

D. COMMUNICATIONS

1. Communications from Town Attorney
2. Communications from Town Staff
 - a. Windsor Police Department October 2019 Statistical Report
3. Communications from Town Manager
4. Communications from Town Board

E. EXECUTIVE SESSION

1. An Executive Session Pursuant to Colorado Revised Statutes § 24-6-402 (4)(e)(I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with respect to cable television franchise (Brandon Dittman, Special Counsel)
2. An Executive Session Pursuant to Colorado Revised Statutes § 24-6-402 (4) (b) to Confer with the Town Attorney for the Purposes of Receiving Legal Advice on Specific Legal Questions Concerning the Town's cable television franchise with Comcast of Colorado IV, LLC (Brandon Dittman, Special Counsel)

F. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.