



LIQUOR LICENSE AUTHORITY REGULAR METING
July 15, 2019 // 4:00 p.m. // Town Board Chambers
301 Walnut Street, Windsor, CO 80550

MINUTES

A. CALL TO ORDER

Called the meeting to order at 3:59 p.m.

B. CONSENT CALENDAR

1. Approval of the April 15, 2019 regular meeting minutes of the Liquor License Authority.

The Authority has reviewed the minutes and approves them as written

C. ACTION ITEMS

1. **Special Events Permit – Cattle Baron's Ball**

American Cancer Society
c/o Erin Whittington
8221 W. 20th Street, Ste A
Greeley, CO 80634
Malt, Vinous And Spirituous Liquor

Present for the Applicant, Erin Whittington, Senior Development Manager, and Debi Armstrong, Senior Manager from the American Cancer Society. Both were sworn. Ms. Whittington described the event Cattle Baron's Ball as the American Cancer Society's Northern Colorado annual Gala fundraising event. The event consists of an silent auction, live auction, dancing, sit down steak dinner, and a live concert by a nationally renowned performing artist

Ms. Whittington stated the event was held at the Budweiser Event Center last year and there were no problems with liquor control .

They will have the Sheriff Posse for security, and TIPS certified servers and bartenders from Kenny's Steak House located in Greeley.

Ms. Whittington stated she would be the main contact on-site at the event.

The Authority asked Ms. Whittington what site maps would be used for the event since they were all slightly different.

Ms. Whittington stated the last maps provided in July were taken with a drone. The parking had to change, because it wasn't going to be large enough. Martin Lind will be building the road from the parking to the tent, and emergency access.

The Authority asked Ms. Whittington where will alcohol be stored at the event.

Ms. Whittington stated we will have 2 refrigerator trucks (1) provided by American Eagle, and (1) provided by High Country Beverage. Both trucks will be stored by the kitchen tent. Ms. Whittington provided a diagram of where the refrigerator trucks will be located, and a diagram of the path where the servers will access

alcohol. We defined a delineation for a 4 foot pathway for the serves to access alcohol from the refrigerator trucks.

Ms. Whittington clarified items on the diagrams, stating they will have a total of (3) bars, and the theme of the event will be "Drive Out Cancer" with several classic cars on display inside the tent.

Ms. Whittington stated they would post the signs at the entrance where the registration table is located. They will also have Sheriff Posse located at every exit during the event.

Ms. Whittington provided both the affidavit of notice posting, and a photo at the hearing.

No parties wished to be heard on the application and the public hearing is closed.

The Authority approved the Special Event Permit and recommended that the Applicant consults with fire protection district regarding emergency access and such..

2. **Liquor License Transfer**

HoangSa, Inc.
DBA Picasso And Wine
1540 Main Street, Unit 236
Windsor, CO 80550
Beer & Wine License (City)

The Authority swore in Phuong Pham, owner of HoangSa, Inc. DBA Picasso & Wine. The business has been established for 8 years, and will keep the same operating procedures.

Ms. Pham appeared as owner of the Applicant. She was sworn and testified that she would still be teaching the public on how to paint and sip.

The Authority asked Ms. Pham what type experience do you have with this type of business or liquor license business.

Ms. Pham stated she did not have any experience, and everything was very new to her. She has been taking over the business for the last 2 months now with private instruction from the prior owner. Ms. Pham stated she has experience serving wine, because she worked in a nail salon that has their liquor license.

The Authority asked Ms. Pham if she's been TIPS certified in the past.

Ms. Pham stated; Not yet, but she would complete the course if required to.

The Authority stated she was going to require the TIPS certification due to the lack of experience, and there are a lot of things that are easily overlooked.

Ms. Pham stated she has been in training with the owner since the beginning of May 2019.

The Authority asked Ms. Pham on how many employees she will have.

Ms. Pham stated that she currently has (4) employees; . all of the employees are currently working part-time, (2) teachers that only work on the weekends.

Ms. Pham stated (1) of her employees has been working for a bar.

Ms. Pham stated she would ask for ID's before anyone is served alcohol, identifying the birth date year on the ID.

The Authority asked Ms. Pham if she would ID everyone. Ms. Pham stated not elderly people, but most of everyone.

Ms. Pham indicated that the disciplinary action she would take if one of her employees served an underage person she said she talk to her, and have her trained.

Ms. Pham stated she will serve all local beer and wine from High Country Beverage, and Southern Glazer's Wine and Spirits Distributing.

No parties wished to be heard on the application and the public hearing is closed.


The Authority found based on the evidence and supporting documentation that the statutory requirements for this Transfer have been met, and that the Applicant is qualified to conduct the type of business purposed. The Liquor Authority has concerns surrounding the lack of experience, and will grant the license contingent upon the satisfactory completion within 60 days of a TIPS Certified Course, and a paid wholesaler affidavit from High County Beverage. The applicant must also remain in compliance with the liquor code rules, regulations and all municipal ordinances.

D. COMMUNICATIONS

1. Communications from the Staff
 - None
2. Communications from the Authority
 - None

E. ADJOURN

Upon a motion duly made, the meeting was adjourned at 4:29 p.m.



Trisha Conway, Deputy Town Clerk