



## TOWN BOARD REGULAR MEETING

December 10, 2018 // 7:00 p.m. // Town Board Chambers  
301 Walnut Street, Windsor, CO 80550

### AGENDA

#### A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
4. Board Liaison Reports
  - Town Board Member Baker – Tree Board, Historic Preservation Commission
  - Town Board Member Wilson – Parks, Recreation & Culture Advisory Board; Poudre River Trail Corridor Board
  - Mayor Pro Tem Bennett – Water & Sewer Board
  - Town Board Member Rennemeyer – Chamber of Commerce
  - Town Board Member Jones – Windsor Housing Authority; Great Western Trail Authority
  - Town Board Member Sislowksi – Clearview Library Board; Planning Commission
  - Mayor Melendez – Downtown Development Authority; North Front Range/MPO
5. Public Invited to be Heard

Individuals wishing to participate in Public Invited to be Heard (non-agenda items) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.

Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Deputy Town Clerk prior to the start of the meeting.

#### B. CONSENT CALENDAR

1. Minutes of the November 26, 2018 Regular Meeting – Krystal Eucker
2. Resolution 2018-100 Mosquito Renewal Contract – Terry Walker
3. Resolution No. 2018-101 - A Resolution Pursuant to Section 9.1 (A) of the Windsor Home Rule Charter Reaffirming the Appointment of and Amending the Terms of Representation Between the Town of Windsor and Town Attorney Ian D. McCargar – Ian D. McCargar
4. Resolution No. 2018-102 - A Resolution Ratifying, Approving, and Confirming the Terms and Conditions of the Employment Agreement, as Amended, Between the Town of Windsor and Town Manager Shane Hale – Shane Hale
5. Report of Bills November 2018 – Dean Moyer

C. BOARD ACTION

1. Ordinance No. 2018-1573 – An Ordinance Approving a PUD (Planned Unit Development) Zoning Overlay – The Brands East Planned Unit Development Overlay District – Martin Lind, Manager, Eagle Crossing Windsor, LLC, owner / Mitch Black, Norris Design, owner's representative  
*Super majority vote required on second reading*
  - Second Reading
  - Quasi-judicial
  - Staff presentation: Paul Hornbeck, Senior Planner
2. Ordinance No. 2018-1577 – An Ordinance Rezoning A Portion of Eastbrook Annexation No 1 and Eastbrook Annexation No. 2 and No. 3 – Global Asset Recovery LLC, owner; David Tschetter, applicant  
*Super majority vote required on second reading*
  - Second Reading
  - Quasi-judicial
  - Staff presentation: Millissa Berry, Senior Planner
3. Ordinance No. 2018-1578 An Ordinance Approving the Transfer of Water Rights from the Town of Windsor to Diamond Valley, LLC  
*Super majority vote required on second reading*
  - Second Reading
  - Legislative action
  - Staff presentation: John Thornhill, Water Resource Manager
4. Ordinance No. 2018-1579- An Ordinance creating Section 1-4-50 of the *Windsor Municipal Code* Establishing Procedures for Entry of Default and Default Judgments, and Collections in Windsor Municipal Court  
*Super majority vote required on second reading*
  - Second Reading
  - Legislative action
  - Staff presentation: Kim Emil, Assistant Town Attorney/Town Prosecutor
5. Ordinance No. 2018-1580- An Ordinance Repealing 10-4-110(4) of the *Windsor Municipal Code* Concerning Vagrancy  
*Super majority vote required on second reading*
  - Second Reading
  - Legislative action
  - Staff presentation: Kim Emil, Assistant Town Attorney/Town Prosecutor
6. Ordinance No. 2018 –1581 – An Ordinance Repealing and Re-Adopting Portions of Chapter 7, Article IV of the Windsor Municipal Code with Respect to Trees In, Over and Upon Public Streets in the Town of Windsor
  - First Reading
  - Legislative action
  - Staff Presentation: Eric Lucas, Director of Parks, Recreation & Culture
7. Resolution No. 2018-103 – Approving a Contract with SAFEbuilt Colorado, LLC for Building Inspection Services Provided to the Town of Windsor

- Legislative action
  - Staff Presentation: Scott Ballstadt, Director of Planning
8. Public Hearing 2019 Budget
    - Legislative action
    - Staff presentation: Dean Moyer, Director of Finance
  9. Resolution No. 2018-104 - A Resolution Summarizing Expenditures and Revenues for Each Fund, and Adopting a Budget for the Town of Windsor, Colorado, for the Calendar Year Beginning on the First Day of January, 2019, and Ending on the Last Day of December, 2019, and Appropriating Sums of Money to the Various Funds and Spending Agencies, in the Amount and for the Purpose as Set Forth Below, for the Town of Windsor, Colorado, for the 2019 Budget Year
    - Legislative action
    - Staff presentation: Dean Moyer, Director of Finance
  10. Resolution No. 2018-105 - A Resolution Levying General Property Taxes for the Taxable Year 2018 to Help Defray the Costs of Government for the Town of Windsor, Colorado, for the 2019 Budget Year (Weld County)
    - Legislative action
    - Staff presentation: Dean Moyer, Director of Finance
  11. Resolution No. 2018-106 - A Resolution Levying General Property Taxes for the Taxable Year 2018 to Help Defray the Costs of Government for the Town of Windsor, Colorado, for the 2019 Budget Year (Larimer County)
    - Legislative action
    - Staff presentation: Dean Moyer, Director of Finance
  12. Resolution No. 2018-107 – A Resolution Approving Windsor Downtown Development Authority Annual Budget for Fiscal Year 2019
    - Legislative Action
    - Presentation: Matt Ashby, Executive Director, Windsor Downtown Development Authority
  13. Resolution No. 2018-108 - A Resolution Establishing Rates For Town Of Windsor Water Service Customers, And Authorizing The Implementation Of Such Rates
    - Legislative action
    - Staff presentation: Dean Moyer, Director of Finance
  14. Financial Report October 2018
    - Staff Presentation – Dean Moyer, Director of Finance

D. COMMUNICATIONS

1. Communications from the Town Attorney
2. Communications from Town Staff
  - a. Qualified Commercial / Industrial Site Plan: Highlands Industrial Park L5B2 – ZenZen Building – 7240 Greendale Road
3. Communications from the Town Manager
4. Communications from Town Board Members

E. EXECUTIVE SESSION

An executive session pursuant to Colorado Revised Statutes § 24-6-402 (4)(e) (I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with respect for certain Economic Development Incentives (Jill Young, Economic Development Specialist)

F. ADJOURN